

**Meeting Minutes
NDCCA Board of Directors
August 28, 2024
NDACo County Office Building**

President Joan Hollekim called the meeting to order at 10:30 AM with roll call. After the pledge of allegiance, the President asked for a calling of the roll. A quorum was declared.

Members Present:	Joan Hollekim	Neal Messer
Chad Peterson	Jim Kapitan	Glenda Collier
Jason Arth	Cory Hanson	Andy Zachmeier
Perry Turner		

Members Absent: Tracey Dolezal

Also Present:	Aaron Birst, NDACo Executive Director
	Genny Dienstmann, NDACo Staff
	Michelle Tabbert, NDACo Staff
	Jim Gray, NDSU Extension
	Lynette Flage, NDSU Extension
	Lisa Jahner, NDACo Staff
	Alisha Adolf, NDACo Staff
	Jeff Eslinger, NDACo Staff
	Donnell Preskey, NDACo Staff
	Linda Svihovec, NDACo Staff
	Mary Korsmo, NDACo Staff

The President asked the Board to review the proposed agenda. As there were no changes, Peterson moved to accept the agenda as printed; the motion was seconded and passed on a voice vote.

Consideration of the minutes of the April 24, 2024, meeting was requested. Messer moved to approve the April 24, 2024, minutes; the motion was seconded and passed on a voice vote.

President Hollekim requested the Treasurer's Report. Collier provided a review of the financial statements and list of checks. Motion by Kapitan to accept the Treasurer's Report as presented; the motion was seconded and passed on a voice vote. Aaron and Genny gave an update on the Regional Account Management program.

Jim Gray and Lynette Flage from NDSU Extension joined the meeting and provided an overview of the Extension offices and highlighted services and impacts the Extension offices have accomplished in the past year with counties. Lynette also reviewed the Extension Base Policy and MOU, which is the agreement each Extension office has with the counties across the state. They requested input to determine if the current agreement is still appropriate or if adjustments need to be made. President Hollekim stated the documents will be shared with the county commissioners and will bring it back for discussion at the next Board meeting.

The President asked Aaron to report on NDIRF. Aaron directed the Board members to review the online version of NDIRF's 2023 Annual Report, as they no longer publish a paper copy.

He announced that Keith Pic has been recently appointed to serve as CEO of NDIRF and shared legislative issues that may arise for the Fund in the upcoming session.

Genny began the County Financial Partnerships report by providing an update on the Special Operations Team Reimbursement. Aaron followed with an update on the Public Administrators Support Services Program. Lisa Jahner was then asked to review the Juvenile Justice Grant Administration Report.

Alisha was invited to present the Professional Development Report, providing attendance numbers on various trainings and explaining multiple partnerships that have been developed. The newest partnership with the Department of Public Instruction is providing training for County School Superintendents and County Officials. She highlighted the strong demand for webinar recordings and ended the report announcing approximately 100 hour-level award recipients will be honored at the conference.

Jeff next reported on the Conference Planning Report, highlighting important changes in 2024, the various workshop topics and the keynote speaker. He announced the EICG award winner in the commissioner category as the other categories still need to be tallied and will share the remaining award winners once they are confirmed. He continued with an update on the number of exhibitors and sponsors that are confirmed. Michelle gave an update on rooms for Board members. Aaron finished the report with an update on the pre-conference caucus meetings that will be held in the coming weeks.

President Hollekim then provided the Board with a list of her standing committee appointments. Aaron went on to explain the work of the Nominating Committee and the vacancies that will need to be filled on the NDCCA Board.

The Board itself normally acts as the Constitution and By-Laws Committee and Aaron indicated that no requests for changes were received.

Jeff gave the ILG Scholarship Fund Report. He announced the names of the six 2024 recipients and Genny provided the current Scholarship Fund balance.

Perry Turner was called on to give the National Participation Report, sharing highlights from the NACo annual conference in July. After discussion, the board broke for lunch.

After reconvening, President Hollekim directed attention to the Board Mailbag and encouraged Board members to read items included.

Donnell was called on to review the Legislative Services Report. She began by highlighting property tax data. She gave a summary of interim committee activities and concluded with an update on the work of the Keep It Local Coalition and its efforts to defeat Measure 4 that would eliminate property tax. There was discussion by the board to be part of the Keep It Local Coalition, particularly as a number of other county associations are already part of the group. Peterson made a motion for the NDCCA to be part of the Keep It Local Coalition, the motion was seconded and a roll call vote was taken: Joan Hollekim-yes; Neal Messer-yes; Glenda Collier-yes; Chad Peterson-yes; Jason Arth-yes; Cory Hanson-yes; Jim Kapitan-yes; Andy Zachmeier-yes; Tracey Dolezal-absent.

Hollekim finished the report by noting that the NDCCA Resolutions Committee would be meeting in September to discuss resolutions to be shared with the various regions when their regional caucus meetings are held prior to the annual conference.

Under Other Business, Hollekim stated Property Tax Reform will be a subject to address at the December Board meeting. She also discussed exploring an Idea Hub, where commissioners can share ideas and opinions on different county issues. She and Aaron then discussed the County Tours that have taken place this summer and noted that a tour of the southeast part of the state is planned for September.

The next Board Meeting date of December 11, 2024, was announced with a quick reminder of the conference schedule, particularly to participate in the Board Gathering on Sunday, October 20 and the NDCCA Annual Business Meeting on Monday, October 21.

The President instructed the members to complete their Board meeting evaluation. There was no further business, so the meeting was declared adjourned at 2:08 PM.

Approved by Board Resolution: _____
Aaron Birst, Secretary

Date: _____