



Cell phones ringing? Get ready to
Donate \$5 to the Scholarship Fund.

AGENDA NDCCA BOARD OF DIRECTORS

Wednesday, August 27, 2025 – 10:30 a.m.
NDACo County Office Building – 1661 Capitol Way, Bismarck ND

10:30 a.m.	Call to Order	President Joan Hollekim
(Joan)	Pledge of Allegiance	
(Genny)	Roll Call	
(Joan)	Review/Approve Order of Agenda ACTION	
(Aaron)	North Dakota State Treasurer Thomas Beadle	
(Joan)	Consideration of Previous Board of Directors Meeting Minutes May 28, 2025 POSTED ACTION	Page 4
(Glenda)	Treasurer's Report (Treasurer Glenda Collier) POSTED ACTION	Page 7
(Aaron/Genny)	2026/2027 Proposed Budget POSTED	Page 11
	NDACo Cooperative Services	
(Aaron)	NDIRF – <i>asked to review the online 2024 Annual Report</i> POSTED	Page 12
	County Financial Partnerships POSTED	Page 13
(Sara)	Indirect Cost Reimbursement Services	
(Genny)	Special Operations Team Reimbursement	
(Aaron)	Public Administrators Support Services (PASS)	
(Genny)	NDACo Grant Assistance Program	
(Lisa)	Juvenile Justice Grant Administration POSTED	Page 53
(Alisha)	Professional Development POSTED	Page 54
	Conference Report POSTED	
(Jeff/Michelle)	2025 Conference Planning Status	Page 55
(Aaron)	Pre-Conference Caucus Meetings	
(Joan)	Standing Committee Appointments POSTED	Page 58
(Aaron)	Nominating Committee POSTED	Page 59
(Aaron)	Constitution and By-laws POSTED	Page 60

(OVER)

(Jeff)	ILG Services Scholarship Fund Report <i>POSTED</i>	Page 64
(Stanley)	Nat'l Participation/NACo Board/Steering Committees <i>POSTED</i>	Page 65
(Aaron)	NDCCA Mailbag <i>POSTED</i>	Page 69
	Legislative Report <i>POSTED</i>	Page 78
(Aaron/Donnell)	Interim Committee Update	
(Joan/Neal/Aaron)	Resolutions Committee Activity	
(Genny)	2025 Legislative Expense Report	
	Other Business	
(Joan/Aaron)	County Tours <i>POSTED</i>	Page 85
(Jeff)	County Commissioners Summit December 9, 2025 – Bismarck Radisson	
(Genny)	ACH Authorization <i>POSTED</i>	Page 87
(Joan)	Next Board Meeting Dates – Wednesday, December 10 Annual Business Meeting – Monday, October 27	
(Joan)	Board Meeting Evaluation	
	Adjourn	

- RECOMMENDED MOTIONS -

**NDCCA BOARD MEETING
OF
AUGUST 27, 2025**

- Approve Order of Agenda: Motion to approve the agenda as presented.
- May 28, 2025 Board Minutes: Motion to approve the minutes of the May 28, 2025 Board of Directors meeting.
- Treasurer's Report: Motion to accept the Treasurer's Report as presented.

**Meeting Minutes
NDCCA Board of Directors
May 28, 2025
NDACo County Office Building**

President Joan Hollekim called the meeting to order at 9:00 AM. After the pledge of allegiance, the President asked for a calling of the roll. A quorum was declared.

Members Present:	Joan Hollekim	Neal Messer
Glenda Collier	Cory Hanson	Jim Kapitan
Tracey Dolezal	Andy Zachmeier	

Members Absent: Jason Arth

Also Present: Scott Johnson, Sargent County Commissioner
Perry Turner, Former McIntosh County Commissioner
Aaron Birst, NDACo Executive Director
Genny Dienstmann, NDACo Staff
Michelle Tabbert, NDACo Staff
Lonny Bosch, NRG President
Dwight Driscoll, NRG Account Manager
Jeff Eslinger, NDACo Staff
Kaitlyn Bakken, NDACo Staff
Jason Horning, NDACo Staff
Teanna Hintz, NDACo Staff
Mary Korsmo, NDACo Staff
Donnell Preskey, NDACo Staff
Linda Svihovec, NDACo Staff
Josh Wayt, Moore Engineering

President Hollekim then introduced Sargent County Commissioner Scott Johnson, who is attending the meeting as a guest.

Aaron announced that Governor Armstrong would not be joining today's Board meeting as he had to go to Fargo to attend Representative Schreiber-Beck's funeral service.

The President then asked the Board to review the proposed agenda. As there were no changes proposed, Messer moved to approve the agenda as printed. The motion was seconded and passed on a voice vote.

The President explained that former McIntosh County Commissioner and NACo Board Member Perry Turner is attending the meeting today to receive a plaque recognizing his years of service as NDCCA's representative to the National Association of Counties (NACo) Board of Directors. Turner expressed his gratitude for the time he served on the NDCCA and NACo Board. Hollekim thanked Turner for his service and presented his plaque.

Consideration of the minutes of the December 11, 2024, Board meeting was requested. Collier moved to approve the minutes as mailed. The motion was seconded and passed on a voice vote.

The President requested the Treasurer's Report. Treasurer Glenda Collier provided a review of the financial statements. There was also discussion regarding the reimbursement of legislative costs for a social services representative during the session that has been billed to the NDCCA over the years. It was determined the NDCCA Board no longer feels it is necessary to continue this reimbursement since the state covers human service zone expenses. Kapitan moved approval of the Treasurer's Report with the correction of adjusting Divide County's dues payment for the full amount. The motion was seconded and passed on a voice vote.

Aaron then introduced a discussion of the 2026/2027 dues, reminding the Board that the Association went to a two-year budget process several years ago and agreed to consider dues every other year. There was also discussion with the recent legislation on property tax caps, that the Board would keep dues the same as 2024/2025 until there is a better understanding of how caps will affect budgets. Hanson made a motion for no increase in dues for the 2026/2027 budget years. The motion was seconded and passed on a voice vote. It was noted that all 53 counties paid their NDCCA dues for 2025.

Lonny Bosch, NRG President, gave a review of NRG Technology Services (NRG). Dwight Driscoll continued by sharing the services NRG provides and highlighting the various contracts they currently hold.

Under Member Services, Aaron began with an overview of the various member association meetings scheduled in 2025 and noted that Association staff will participate in all of them. It was noted that a date for a Commissioners Summit in 2025 would be discussed later in the agenda.

Jeff continued with the 2025 Conference Planning Status Report. After sharing the theme/logo, he mentioned the changes implemented last year would continue this year. Marketing plans for exhibitors and sponsors were explained. Aaron went on to explain plans to again conduct all regional caucus meetings prior to the conference. Michelle finished by explaining that no hotel reservations at the Bismarck Radisson would be made this year, and Board members were encouraged to have their county auditors book their room. She also mentioned that the decision on whether to have a Board Gathering on the opening day of the conference would be decided tomorrow by the NDACo Board.

Aaron and Michelle continued with a summary of the County Tours scheduled for 2025, indicating dates have been set for all four to be conducted prior to the Annual Conference since this year's conference is later than normal. There was discussion about commissioners from the same county serving as the NDCCA and NDACo President and that it is not as beneficial having representation from the same county serving as the leaders of both boards at the same time. Staff will look into drafting a policy or have a by-laws change to make sure this is avoided in the future.

Jeff explained the process for the NDCCA Board to make a nomination for the Excellence in County Government Commissioner of the Year Award. The Board had discussion and a

nomination for Joan Hollekim was brought forward. Joan mentioned Blanche Schumacher of Logan County. Aaron stated that Board members can also email any nominations to him or Jeff.

Genny gave an update on the Drug & Alcohol Program. Kaitlyn continued with an update on the GIS Program. Jason followed with an update on the Next Generation 9-1-1 Program, and Teanna explained how the first year of the Collection and Distribution program has gone.

Aaron continued with a brief update on the National Participation Matching Program, indicating that one region took advantage of the program in 2025. He noted that a written update is included in this meeting's National Participation Report. Aaron and Joan also shared comments about the WIR Conference that was held May 21-23.

Aaron drew the Board's attention to the Mailbag and correspondence received recently.

Josh Wayt of Moore Engineering joined the meeting virtually and explained the various grants that had been found and successfully applied for by counties in the state they have worked with so far.

Under Other Business, Aaron shared a brief update on NDPERS and the recent ruling by IRS regarding distribution of retirement benefits to commissioners who were employed by the same county as an elected/appointed official or employee and retired is illegal. NDPERS did grandfather in the commissioners who are in this situation for up to two years or the next election cycle, whichever is shorter.

Aaron continued with an explanation of the desire to hold a Commissioners Summit sometime in 2025. The Board discussed timelines, and the consensus was to meet on December 9, 2025, in Bismarck. The date will be tentatively set until we confirm the venue.

Aaron also shared that NDACo has hired a new employee to manage the indirect cost program, bringing it in-house after contracting out this service for a number of years. Sara Cote will be starting on June 3rd.

Since there was time remaining, a brief review of the priority legislative bills was provided to the Board and questions were answered. There was a reminder of the Property Tax Cap Training being held on June 16th at the Bismarck Public Schools Career Academy.

After reaching the end of the agenda, the next meeting date of August 27, 2025, was noted; and the President reminded the members to complete the meeting evaluation.

There being no further business to come before the Board, a motion was made by Messer to adjourn the meeting. The motion was seconded and passed on a voice vote.

Approved by Board Resolution: _____
Aaron Birst, Executive Secretary

Date: _____

**NORTH DAKOTA COUNTY COMMISSIONERS ASSOCIATION
REVENUE & EXPENDITURE REPORT
FOR THE MONTH ENDING JUNE 30, 2025**

	BIENNIAL ACTUAL 2022/2023	BIENNIAL ACTUAL 2024/2025	BIENNIAL BUDGET 2024/2025	% OF BUDGET
<u>INCOME</u>				
NDCCA DUES	\$137,860.00	\$144,640.00	\$144,640.00	100.0%
NDCCA NON-PARTICIPATING DUES	0.00	1,725.00	3,450.00	50.0%
INTEREST	2,300.87	15,995.63	1,800.00	888.6%
WIR DUES	14,750.00	14,750.00	14,750.00	100.0%
COMMISSIONER SUMMIT REVENUE	0.00	8,600.00	0.00	
OTHER INCOME	196.00	101.00	200.00	50.5%
TOTAL FUNDS AVAILABLE	<u>\$155,106.87</u>	<u>\$185,811.63</u>	<u>\$164,840.00</u>	<u>112.7%</u>
<u>EXPENSES</u>				
GRANT WRITING PROJECT (NEW)	\$0.00	\$30,000.00	\$30,000.00	100.0%
REGULAR MEETINGS	17,302.29	18,934.14	18,400.00	102.9%
BOARD EXPENSES	2,228.64	1,445.42	2,200.00	65.7%
POSTAGE & SUPPLIES	243.68	1,508.40	300.00	502.8%
NACo PARTICIPATION	28,225.51	29,643.45	50,000.00	59.3%
NDCCA/NDACo CONVENTION	8,000.00	9,000.00	9,000.00	100.0%
WIR EXPENSES	16,810.08	15,241.13	18,000.00	84.7%
WEB DEVELOPMENT	6,452.51	3,745.67	5,000.00	74.9%
STAFF EXPENSES	8,000.00	8,000.00	8,000.00	100.0%
COMMISSIONER SUMMIT	0.00	8,299.62	0.00	
OTHER EXPENSES	30.00	20.00	40.00	50.0%
INSURANCE EXPENSES	1,159.00	1,228.00	1,250.00	98.2%
WATER COALITION DUES	2,000.00	2,000.00	2,000.00	100.0%
TOTAL REGULAR EXPENSES	<u>90,451.71</u>	<u>129,065.83</u>	<u>144,190.00</u>	<u>89.5%</u>
<u>LEGISLATIVE EXPENSES</u>				
SPECIAL EMPHASIS	0.00	0.00	2,000.00	0.0%
PHOTOCOPIES	913.45	338.70	1,100.00	30.8%
LEGAL/LOBBYING EXPENSE	13,016.50	9,188.75	17,000.00	54.1%
GOVERNMENTAL RELATIONS	18,000.00	18,000.00	18,000.00	100.0%
COMMISSIONER PARTICIPATION	108.00	330.16	600.00	55.0%
MEETINGS, ENTERTAINMENT	3,900.00	438.74	7,000.00	6.3%
LEG. CONFERENCE CALLS	0.00	0.00	20.00	0.0%
TOTAL LEGISLATIVE EXPENSES	<u>35,937.95</u>	<u>28,296.35</u>	<u>45,720.00</u>	<u>61.9%</u>
TOTAL EXPENSES	<u>\$126,389.66</u>	<u>\$157,362.18</u>	<u>\$189,910.00</u>	<u>82.9%</u>
REVENUE OVER EXPENSES	<u>\$28,717.21</u>	<u>\$28,449.45</u>	<u>(\$25,070.00)</u>	

NOTES:

- 1) The NDCCA Board of Directors has passed a motion that they will not accept partial payment of dues.
All dues must be paid in full for a county to be a member.

NORTH DAKOTA COUNTY COMMISSIONERS ASSOCIATION

BALANCE SHEET AS OF JUNE 30, 2025

ASSETS

SAVINGS ACCOUNT	\$34,009.92
CHECKING ACCOUNT	100.00
INVESTMENTS	225,000.00
ELMER JESME FUND	1,849.69
ACCOUNTS RECEIVABLE	0.00
PREPAID EXPENSES	0.00
TOTAL ASSETS	<u>\$260,959.61</u>

LIABILITIES & EQUITY

ACCOUNTS PAYABLE	\$10,505.57
DEFERRED DUES REVENUE	0.00
DEFERRED CONF REVENUE	0.00
A/P - ELMER JESME FUND	1,849.69
FUND BALANCE	220,154.90
REVENUE OVER EXPENSES	28,449.45
TOTAL LIABILITIES & EQUITY	<u>\$260,959.61</u>

**ND COUNTY COMMISSIONERS ASSOCIATION
LIST OF DEPOSITS
APRIL 1, 2025 - JUNE 30, 2025**

DATE	CUSTOMER	DESCRIPTION	AMOUNT
4/1/2025	SIOUX COUNTY	DUES RECEIVED	1,085.00
4/4/2025	ND INSURANCE RESERVE FUND	CONFERMENT OF BENEFITS	101.00
TOTAL FUNDS RECEIVED			\$1,186.00

**ND COUNTY COMMISSIONERS ASSOCIATION
LIST OF CHECKS
APRIL 1, 2025 - JUNE 30, 2025**

CHECK #	DATE	PAYEE	DESCRIPTION	AMOUNT
2733	4/8/25	ND ASSOCIATION OF COUNTIES	BILLING	790.75
2734	4/23/25	DENNIS MEIER	VOUCHER	126.00
2735	5/14/25	NACo	BILLING	6,689.28
2736	5/20/25	BAIN AGENCY INC - BISMARCK	BILLING	614.00
2737	6/2/25	JOAN HOLLEKIM	VOUCHER	353.20
2738	6/2/25	GLENDA COLLIER	VOUCHER	321.00
2739	6/2/25	JIM KAPITAN	VOUCHER	439.50
2740	6/2/25	CORY HANSON	VOUCHER	469.00
2741	6/2/25	NEAL MESSER	VOUCHER	125.00
2742	6/2/25	TRACEY DOLEZAL	VOUCHER	309.00
2743	6/2/25	ANDY ZACHMEIER	VOUCHER	125.00
TOTAL CHECKS WRITTEN				\$10,361.73

**NORTH DAKOTA COUNTY COMMISSIONERS ASSOCIATION
2026/2027 PROPOSED BUDGET**

	ESTIMATED	PROPOSED	PROPOSED	COMBINED
	2024/2025	2026	2027	2026/2027
<u>INCOME</u>				
NDCCA/WIR DUES	159,390.00	81,420.00	81,420.00	162,840.00
NDCCA NON-PARTICIPATING DUES	1,725.00	0.00	0.00	0.00
INTEREST	18,900.00	7,500.00	7,500.00	15,000.00
COMMISSIONER SUMMIT REVENUE	8,600.00	8,000.00	8,000.00	16,000.00
OTHER INCOME	105.00	50.00	50.00	100.00
TOTAL FUNDS AVAILABLE	<u>\$188,720.00</u>	<u>\$96,970.00</u>	<u>\$96,970.00</u>	<u>\$193,940.00</u>
<u>GENERAL EXPENSES</u>				
GRANT WRITING PROJECT (NEW)	30,000.00	15,000.00	15,000.00	30,000.00
REGULAR MEETINGS	23,900.00	12,500.00	12,500.00	25,000.00
BOARD EXPENSE	1,450.00	1,000.00	1,000.00	2,000.00
POSTAGE & SUPPLIES	1,525.00	150.00	150.00	300.00
NACo PARTICIPATION	29,650.00	25,000.00	25,000.00	50,000.00
NDCCA/NDACo CONFERENCE	9,000.00	4,500.00	4,500.00	9,000.00
WIR EXPENSES	15,250.00	9,000.00	9,000.00	18,000.00
WEB DEVELOPMENT	4,230.00	2,500.00	2,500.00	5,000.00
STAFF EXPENSES	8,000.00	4,000.00	4,000.00	8,000.00
COMMISSIONER SUMMIT	8,300.00	8,000.00	8,000.00	16,000.00
OTHER EXPENSES	20.00	20.00	20.00	40.00
INSURANCE EXPENSES	1,230.00	750.00	750.00	1,500.00
WATER COALITION DUES	2,000.00	1,000.00	1,000.00	2,000.00
TOTAL GENERAL EXPENSES	<u>134,555.00</u>	<u>83,420.00</u>	<u>83,420.00</u>	<u>166,840.00</u>
<u>LEGISLATIVE EXPENSES</u>				
SPECIAL EMPHASIS	0.00	0.00	0.00	0.00
PHOTOCOPIES	375.00	200.00	200.00	400.00
LEGAL/LOBBYING EXPENSE	9,200.00	250.00	8,000.00	8,250.00
GOVERNMENTAL RELATIONS	18,000.00	9,000.00	9,000.00	18,000.00
COMMISSIONER PARTICIPATION	350.00	250.00	1,000.00	1,250.00
MEETINGS	440.00	0.00	500.00	500.00
LEG. CONFERENCE CALLS	0.00	0.00	0.00	0.00
TOTAL LEGISLATIVE EXPENSES	<u>28,365.00</u>	<u>9,700.00</u>	<u>18,700.00</u>	<u>28,400.00</u>
TOTAL EXPENSES	<u>\$162,920.00</u>	<u>\$93,120.00</u>	<u>\$102,120.00</u>	<u>\$195,240.00</u>
REVENUE OVER EXPENSES	<u>\$25,800.00</u>	<u>\$3,850.00</u>	<u>(\$5,150.00)</u>	<u>(\$1,300.00)</u>

SERVICE REPORT: ND Insurance Reserve Fund

August 2025

(Report submitted to the Board of Directors by Michelle.)

PROGRAM UPDATE:

- Please review NDIRF's 2024 Annual Report at <https://www.ndirf.com/about/financials/>. The link will also be included in the email regarding the web postings.

SERVICE REPORT: County Financial Partnerships (CFP)

August 2025

(Report submitted to the Board of Directors by Sara, Genny and Aaron.)

PROGRAM UPDATE:

- **Indirect Cost Reimbursement Services**

A software vendor has been chosen to support preparation of the Cost Allocation Plans. As part of the selection process, a review of four vendors' capabilities was conducted. Overall pricing, level of support, and timeline to implementation varied greatly amongst the four vendors. The preferred vendor, MGT, had a much shorter timeline for implementation, a higher level of support and more extensive training when compared to the other vendors. The preferred vendor's cost structure was significantly higher, however, and through discussions, we were able to negotiate an 83% discount, decreasing the four-year software cost from \$1,132,000 to \$190,563.

Additional progress made includes:

- Conversion of the 2023 plans into the new software platform, Burso, has begun.
- The converted plans are being reviewed to ensure alignment with best practices.
- One-on-one training with a Burso subject matter expert (SME) and weekly check-ins are being performed to monitor the progress of the conversion.
- Personal Activity Reports (PARs) and data request lists are being created to support plan development.
- Documentation requests have been provided to the Auditors with a due date of September 15, 2025.
- A new portal was created on the NDACo site for transfer of the financials and requested information.
- Reviews will be conducted with the Auditors individually as needed, based upon the availability of the requested documentation.

- **Special Operations Team Reimbursement**

The Attorney General's Drug & Violent Crime Policy Board has again granted federal "Byrne Grant" funding to support the deployment of special operations teams into those jurisdictions that request these specialized resources from other areas. The federal award is matched by \$20,000 from the counties. Each county annually contributes an amount between \$200 and \$800, based on population. Even the counties supporting their own Special Operations teams contribute, as there are

times when they need backup from teams from other jurisdictions. NDACo collects the funds and remits them to the Attorney General's Office for deposit in a special fund created for this program.

The funds are used to pay direct equipment, fuel and overtime costs, as well as training, to avoid charges for these teams between counties and cities. For the last ten years, all 53 counties have participated in the Fund.

- **Public Administrator Support Services (PASS)**

NDACo and possibly the counties' role in providing public administrators is soon coming to an end. The 2025 Legislative Session created the first state agency in decades to specifically deal with the Public Administrator issue. As a history lesson, counties are statutorily responsible for providing public administrators to individuals. (In essence public administrators are guardians for indigent folks.) In 2013 the state began funding these private service providers utilizing NDACo as the pass-through payer. With the creation of the state agency NDACo will no longer be necessary to run the program. Although it is not quite known when the state agency will be ready to take over, NDACo will continue to run the program until such time as we are made aware of the handoff.

- **NDACo Grant Assistance Program**

The NDACo Grant Assistance Program is a pilot program developed to assist counties in identifying grant funding opportunities in a variety of areas including transportation/infrastructure, courthouse improvements and jails. NDACo contracted with Moore Engineering and AE2S in 2023 to provide this service. Following are the Year 2 Summary Reports from both Moore Engineering and AE2S.

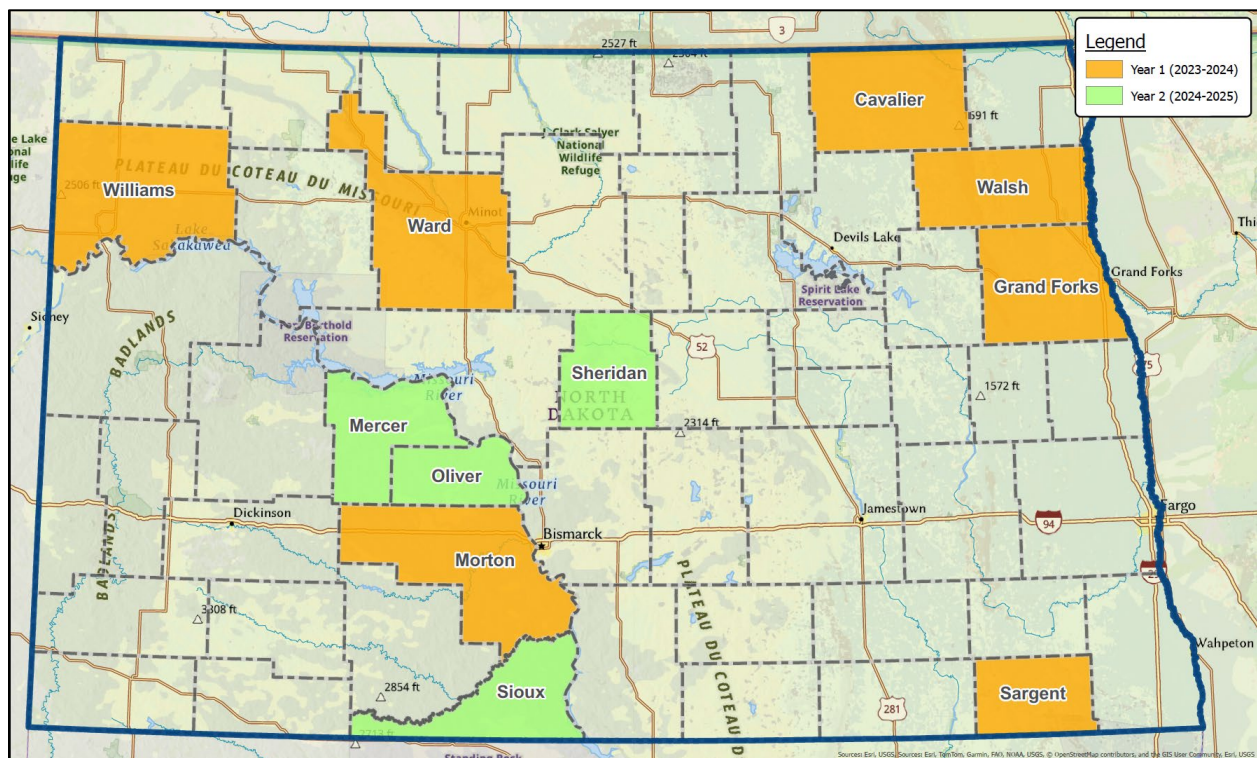
GRANTS ASSISTANCE PROGRAM

North Dakota Association of Counties and Moore Engineering, Inc.

YEAR 2 SUMMARY REPORT (NOV 2023 – JUL 2025)

Prepared for the NDACo Board of Directors on August 1, 2025

In November 2023, Moore partnered with NDACo to develop the [Grants Assistance Program](#). This program aims to assist ND counties with securing funding for prioritized projects. Since November 2023, Moore has provided 11 counties with grant assistance services (see map below). In year 1 of the program (November 2023 – October 2024), Moore assisted 7 separate counties. Though year 2 of the program is still underway (November 2024 – October 2025), Moore has assisted 4 additional counties to date.



Initially, the primary intent of the Grant Assistance Program was to provide counties with [Preliminary Grants Research](#). Table 1 below lists specific services that are typically performed during this research stage. Importantly, the research stage culminates in a [Funding Strategy Document](#), which offers a comprehensive roadmap for funding the proposed project(s). 2 example funding strategy documents are appended to this report. Table 2 below provides a content summary for funding strategy documents.

Table 1 – Preliminary Grants Research Services
<ul style="list-style-type: none"> • Collect information on project background, scope, cost, and timing. • Identify potential state and federal grant programs. • Engage agency staff to verify project eligibility and assess project competitiveness. • Produce a funding strategy document (roadmap for securing maximum funding). • Present funding strategy document to County staff and commissioners.

Table 2 – Funding Strategy Document Content
<ul style="list-style-type: none"> • A list of relevant funding programs with detailed information on...
✓ Timeline for solicitation, application, and award.
✓ Award amounts, match requirements, and eligible costs.
✓ Scoring criteria and project prioritization.
✓ Project alignment with the program’s legislative intent.
✓ Recommendations for increasing competitiveness.

The program’s intended design is for NDACo to sponsor the Preliminary Grants Research and the preparation of the Funding Strategy Document. From that point, counties have the option to contract Moore or other consultants to execute the funding strategy, i.e., to prepare grant applications to programs identified during the research stage. This intended program design is portrayed in the figure below.



Moore provided Preliminary Grants Research for 6 different counties in Year 1. However, only 1 county chose to contract with Moore to execute the Funding Strategy Document. Specifically, Moore has contracted with Sheridan County to prepare multiple grant applications for the Courthouse Improvements Project in Fall 2025. The 5 other counties have not elected to pursue the grant programs identified in the Funding Strategy Document prepared for their project. Likely reasons for this include the cost of preparing applications, the competitiveness of grant programs, or preoccupation with more urgent/pressing tasks.

In 2 cases where the preliminary research was minimal, Moore was able to assist counties with preparing grant applications. Specifically, Moore assisted Ward County with a successful application to the NDDOT Flex Fund in Nov/Dec 2023. The project was awarded \$3.3M. Moore also assisted Sioux County with an application to the EPA’s Thriving Communities Program in Feb/Mar 2025. Unfortunately, this EPA funding was withdrawn in the aftermath of the Executive Orders issued in early 2025. A detailed summary of all Moore grant assistance services is provided in Table 3 below.

Table 3 – Detailed Summary of Grant Assistance Services in Year 1 and 2			
County – Project	Services Provided	Deliverable and/or Result	Timeframe Fee
Ward – CR 14 Improvements and Township Bridge Replacements	Numerous meetings with County Engineer. Preparation of Flex Fund applications.	CR 14 received a \$3.3M award from Flex Fund.	11/23 – 12/23 \$3,000.00
Walsh – Law Enforcement Center Improvements	2 meetings with Sheriff, Commissioners, and County staff. Prelim grants research.	FSD on 6 potential programs.	11/23 – 12/23 \$2,062.50
Williams – Marley Crossing Industrial Park	Meetings and coordination with County, regional development commission, and EDA staff.	Strategic info on Disaster Supplemental Program.	12/23 – 01.24 \$1,293.75
Cavalier – CR 55 Reconstruction	2 meetings with Commissioners and Road Foreman. Prelim grants research.	FSD on 4 potential programs.	01/24 – 02/24 \$791.25
Morton – CR 139 Paving	2 meetings with County Engineer. Review of prior applications. Prelim grants research.	Strategic info on multiple programs.	03/24 – 04/24 \$907.50
Grand Forks – Northwood Canola Road Improvements	Meeting with County Engineer and Dept. of Ag staff.	Strategic info on Ag Infrastructure Program.	08/24 – 09/24 \$528.75
Sargent – Tewaukon Culvert Improvements	Prelim grants research and communication with County staff regarding USDOT program.	Strategic info on Federal Lands Access Program.	08/24 – 09/24 \$471.25
Sheridan – Courthouse Improvements	2 meetings with Auditor and presentation to Commission. Prelim grants research.	FSD on 4 potential programs. Separate contract for grant writing.	01/25 – 02/25 \$3,109.50
Sioux – Capital Improvement Planning	3 meetings with Auditor and Roads Superintendent. Prelim grants research.	Application to EPA Thriving Communities Program. Funding withdrawn.	02/25 – 03/25 \$1,843.50
Mercer – CR 21 Reconstruction and CR 17 Bridge Replacement	Meetings with County staff to prepare Flex Fund applications.	2 final drafts of Flex Fund applications.	Ongoing \$231.50
Oliver – BNI Roadway Improvements	Meetings with County staff to prepare Flex Fund application.	1 final draft of Flex Fund application.	Ongoing \$80.00

Going forward, Moore hopes to focus more effort on the preparation of grant applications (i.e., execution of the Funding Strategy), rather than preliminary research (i.e., development of the Funding Strategy). This approach is preferred for 2 primary reasons. First, after 2 years of performing grants research, Moore has a very thorough understanding of the funding programs available to ND counties. Therefore, less effort is required for the research stage. Second,

counties have been reluctant to enter separate agreements for grant writing services, and they have not elected to execute the funding strategies with their own resources. Rather than developing Funding Strategy Documents that “sit on the shelf,” this approach will leverage 2 years of research experience and apply it to grant writing services.

Moore is currently taking this approach with Sioux, Mercer, and Oliver counties by assisting with the preparation of applications to the NDDOT’s Flex Fund Program. Additionally, preliminary conversations indicate that Moore will have opportunities to assist Sargent and Williams county with applications to the USDOT Federal Lands Access Program and the EDA Disaster Supplemental Program, respectively.





TECHNICAL MEMORANDUM

To: Aaron Birst, North Dakota Association of Counties

From: Brent Bogar, Project Manager

Re: **County Grant Assistance Program Technical Memorandum**

Date: August 11, 2025

Since partnering with the North Dakota Association of Counties in 2023, the NDACo County Grant Assistance Program (Program) has supported counties in identifying and pursuing funding opportunities amid a shifting fiscal landscape. The Program provided targeted guidance to twelve counties, identifying 31 relevant funding opportunities for a range of local priorities. In 2025, significant federal funding cuts and changes in national priorities further complicated the funding environment, underscoring the need for strategic assistance. This technical memorandum offers a summary of the program's activities, including outreach efforts, the needs expressed by counties, funding opportunities identified, and the application assistance provided.

COUNTY OUTREACH

Surveying

To begin the assistance program and help our team understand county needs, AE2S Nexus developed a survey to collect information on:

- The County's engineering team
- Familiarity with grant writing and applications
- Type and number of county projects identified
- Capital planning completed to date
- Top funding needs

This survey was emailed to county auditors and commissioners in the fall of 2023. Table 1 summarizes the areas of need for the survey participants:

Technical Memorandum

Re: County Grant Assistance Program Technical Memorandum

August 11, 2025

Table 1: Results of Grant Assistance Need Survey

County	Roads	Bridges	Public Safety	Water Resources	Economic Developme	Workforce Developme	Parks & Recreation	Tourism	County Facilities
Adams	x	x	x		x				
Barnes	x	x	x			x			
Dickey	x	x	x		x	x			x
Divide	x	x	x						
Eddy	x								
Foster	x	x					x		x
Hettinger	x	x							
McKenzie	x	x	x	x	x	x	x	x	
Morton		x							
Pembina	x	x							
Renville	x	x							x
Stutsman	x	x	x		x		x	x	
Walsh		x	x						

In Person

In addition to our surveying, AE2S introduced county staff and decision makers to our program by attending in person conferences and meetings.

Conferences

AE2S has attended the NDACo Annual Conferences and NDACE Annual Conferences since the project's start in 2023. We have held a booth at each of the conferences with resources on the program and staff available to discuss county needs and potential funding solutions. In addition to our booth, NDACo staff provided opportunities at these conferences for our team to introduce ourselves during presentations.

Meetings

AE2S staff attended official meetings and impromptu discussions with county staff throughout the project.

Technical Memorandum

Re: County Grant Assistance Program Technical Memorandum

August 11, 2025

AE2S staff were also asked to attend a meeting in Ashley, ND for the Central Dakota Six County Organization to discuss the program and hear about key issues and needs for the counties in attendance. Counties belonging to that organization include Emmons, McIntosh, Logan, Kidder, Wells, and Foster.

We presented grant research results in person at a Divide County Commission meeting and used this visit to Western North Dakota as an opportunity to stop for in-person outreach and discussions with McKenzie, Williams, and Dunn Counties.

In addition to these in-person meetings, AE2S had many digital meetings with county staff as discussed in the following section.

COUNTY NEEDS IDENTIFIED

After reviewing the survey results received, our next step was to contact the county and schedule a video meeting or phone call to discuss the survey results and hear more about individual projects. The following projects were identified with the survey participants:

Adams County

- Roads - Convert roads back to gravel
- Economic development – attract new employers to replace recent loses
- Public Safety – Garage and impound facilities for the County Sheriff

Dickey County

- Roads
 - Guelph Road Paving Project
 - Fullerton Road paving and chip sealing
 - County Road 3 paving project
- Bridges – culvert to serve Hearthside Winery
- Public Safety – Law enforcement building
- County Facilities – Courthouse maintenance
- Economic Development – Planning and zoning map development
- Workforce Development – Affordable housing

Technical Memorandum

Re: County Grant Assistance Program Technical Memorandum

August 11, 2025

Divide County

- Roads
 - County Rd 3
 - County Rd 5 Reconstruct near Grenora
 - County Rd 17 Paving
 - County Rd 15 Mill and Paving
- Bridges – County Rd 4 Bridge Replacement
- Public Safety
 - Law enforcement vehicles
 - Law enforcement equipment
 - Law enforcement office computers
 - Law enforcement vehicle and body cameras

Dunn County

The County was contacted but we were unable to schedule a call for further discussions.

Eddy County

- Roads
 - County Rd 10
 - 29th St NE
 - Township Rd

Foster County

- Roads – Arterial Road to Carrington
- Bridges – Repairs to abutments
- Parks & Recreation
 - A new basketball court
 - Campground expansion
- County Facilities
 - Courthouse renovations – lighting and windows
 - Building security

Hettinger County

The County was contacted but we were unable to schedule a call for further discussions.

Technical Memorandum

Re: County Grant Assistance Program Technical Memorandum

August 11, 2025

McKenzie County

- Economic Development – Business incubator
- Public Safety – equipment for training, patrol and investigations

Morton County

- Bridges – large CIP provided

Renville County

- County Facilities – Courthouse improvements

Sheridan County

- County Facilities – Courthouse improvements

Sioux County

- Public Safety
 - Law enforcement staffing, vehicles, equipment, software and computers, facilities expansion
- County Facilities – courtroom improvements
- Roads – Main County Road
- Workforce Development - Affordable housing
- Others
 - Webpage improvements
 - 911 system GIS improvements

Stutsman County

- County Facilities – Courthouse improvements

Towner County

- County Facilities – Courthouse improvements

GRANT RESEARCH COMPLETED

After these discussions, AE2S researched available funding opportunities and documented summaries of the programs identified along with recommended grants and loans where appropriate. Appendix A of this document summarizes all 31 programs identified during our research.

GRANT APPLICATION ASSISTANCE / AWARDS

In addition to our grant research, we provided grant application assistance in two instances. We provided support to Billings County to secure NDDOT Flex Fund grant funding. We also provided application resources to Divide County for their staff to develop applications with USDA Rural Development and the ND Attorney General's Office for some of the public safety improvements identified.

Appendix A



Funding Opportunities Identified for the NDACo Grant Assistance Program

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AFFORDABLE HOUSING

Housing Incentive Fund (HIF)

Funding Agency: North Dakota Housing Finance Agency

Purpose: supports the development of affordable housing for low- to moderate-wage workers, the state's aging population, individuals with disabilities, and persons at-risk of homelessness.

Eligible Applicants:

- Local, state, and tribal governments
- Local and tribal housing authorities
- Community action agencies
- Regional planning councils
- Non-profit/For-profit developers

Eligible Uses:

- New construction of multi-family housing
- Rehabilitation of existing multi-family housing
- Acquisition and rehabilitation of single-family homes
- Homeless prevention activities

Available Funding: Estimated \$200 million in funding over four years. \$3 million maximum per project.

Next Application Deadline: September 30, 2025

Additional Program Information:

<https://www.ndhfa.org/index.php/development/>

Housing Trust Fund (HTF)

Funding Agency: North Dakota Housing Finance Agency

Purpose: to support the development and preservation of affordable rental housing for extremely low-income households, including homeless individuals and families.

Eligible Applicants:

- Local, state and tribal governments
- Local and tribal housing authorities
- Community action agencies
- Regional planning councils
- Non-profit organizations
- For-profit developers

Eligible Uses:

- Rehabilitation of Existing Housing
- New construction of rental housing units

Available Funding: \$5.6 million available for 2025-2027. The amount depends on how many units and size of units within building.

Cost Share: Remaining costs are Owner's responsibility.

Next Application Deadline: September 30, 2025

Additional Program Information:

<https://www.ndhfa.org/index.php/development/>

Community Land Trust Pilot

Funding Agency: North Dakota Housing Finance Agency

Purpose: a low-cost line of credit to create more single-family housing for low-to moderate-income households.

Eligible Applicants:

- Non-profit organizations
- Local and Tribal governments
- Housing Authorities
- Regional Planning Councils

Eligible Uses:

- Acquisition of land for housing development
- Rehabilitation of existing structures
- Demolition of dilapidated buildings
- New construction of homes

Available Funding: No defined limit

Next Application Deadline: year-round application window.

Additional Program Information:

<https://www.ndhfa.org/index.php/development/>

Rural Workforce Housing Grant

Funding Agency: North Dakota Department of Commerce

Purpose: To support non-profit organizations and/or local governments in development and improvement of affordable housing options for the workforce in rural areas.

Eligible Applicants: City, county, economic development organization, and local tribal entities

Eligible Projects: Conduct a housing study, purchase blighted properties or vacant lots, remove hazards or rehabilitate structure from blight properties, up to \$10,000 per business or improvements if the business is located in a mixed-use property

Available Funding: \$300,000 per community

Next Application Deadline: Unknown

Additional Program Information:

<https://www.nd.gov/news/rural-workforce-housing-grant-boost-affordable-housing-north-dakota>

HOME Investment Partnerships Program

Funding Agency: North Dakota Finance Agency

Purpose: The program is used to provide homeownership assistance and rental production/assistance for low-income households.

Eligible Applicants: Local, state, and tribal governments; local and tribal housing authorities; developers; and nonprofit Community Housing Development Organizations

Eligible Projects: Build or rehabilitate housing for rent or ownership; or for "other reasonable and necessary expenses related to the development of non-luxury housing," including site acquisition or improvement, demolition of dilapidated housing to make way for HOME-assisted development, and payment of relocation expenses.

Available Funding: Unknown

Next Application Deadline: Unknown

Additional Program Information:

<https://www.ndhfa.org/index.php/development/>

ECONOMIC / WORKFORCE DEVELOPMENT

Regional Workforce Impact Program

Funding Agency: North Dakota Department of Commerce

Purpose: To support the cost of local solutions that will have a broad impact through a community or region.

Eligible Applicants:

- Economic Development Organizations
- Cities (must be incorporated)
- Chambers of Commerce
- Job Development Authorities
- Tribal Entities
- Regional Councils
- Other organizations addressing local or regional economic development needs.
- Childcare Centers

Eligible Projects:

- Talent attraction marketing and locally implemented strategies for business, industry, and communities that leverages existing statewide assets
- Retention
- Infrastructure investments that directly relate to the proposed workforce solution
- Infrastructure investments that expand a childcare center

Available Funding: Dependent upon location within the state.

Next Application Deadline: July 9th

Additional Program Information:

<https://www.commerce.nd.gov/workforce/workforce-programs/regional-workforce-impact-program>

Small Rural Economic Development (SRED) Program

Funding Agency: North Dakota Department of Transportation

Eligible Applicants: Counties

Eligible Projects: Upgrading existing roadways and pavement infrastructure to new businesses on a County Federal Aid route.

Available Funding: dependent on the county.

Next Application Deadline: Funding is allocated on an annual basis.

Additional Program Information: <https://www.dot.nd.gov/construction-and-planning/grant-and-funding-programs/state-grants>

Community Innovation Grant

Funding Agency: Bush Foundation

Purpose: Invest in efforts to develop and test ideas to solve problems along with efforts to inspire, equip and connect leaders to more effectively lead changes.

Eligible Applicants: 501(c)(3) public charities or government entities (including schools) in North Dakota and Minnesota.

Eligible Projects: Projects that will improve the region and have large scale impacts. Special favor goes to projects that improve opportunities and outcomes for Black people, Indigenous people, people of color, and people from rural communities.

Available Funding: No set limit

Next Application Deadline: Applications accepted year-round

Additional Program Information:

<https://www.bushfoundation.org/community-innovation-grants>

FACILITIES

Courthouse Facilities Improvement Grant

Funding Agency: North Dakota Supreme Court

Purpose: This fund provides grants to counties for necessary improvements or essential remodeling of existing court facilities.

Eligible Applicants: County Government in North Dakota

Eligible Uses:

- Renovations and Remodeling
- Building Maintenance/Repair
- Accessibility improvements
- Safety and Security Enhancements
- Technology upgrades
- Facility Expansion

Available Funding: Allocations happen on a biennial budget, set by the state. Unknown at this time.

- 2024: \$512,000 available
- 2023: \$600,000 available

Cost Share: 25% county match minimum.

Next Application Deadline: Unknown at this time. Last deadline was December 31st, 2024.

Additional Program Information:

<https://www.ndcourts.gov/supreme-court/committees/court-facilities-improvement-advisory-committee>

North Dakota Historic Preservation Fund Development Grant Program

Funding Agency: State Historic Society of North Dakota (SHSND)

Eligible Applicants: Owners of a property on the National Register of Historic Places.

Eligible Uses:

Preservation and restoration. Upgrading mechanical, electrical, plumbing systems and other code-required work

Rehabilitation. Repairing or altering a property to make efficient contemporary use of it while sensitively preserving the features of the property.

Pre-development. Provide historical, architectural, and archeological research necessary to document historic significance and physical condition of the property.

Available Funding: Up to \$50,000.

Local Match: 50% non-federal

Next Application Deadline: Projected to be October 2025.

Additional Program Information: <https://www.history.nd.gov/hp/grantshpfund.html>

North Dakota State Energy Program

Funding Agency: North Dakota Department of Commerce

Eligible Applicants: any organization may apply, priority is given to schools, political subdivisions, state agencies, and non-profit organizations.

Eligible Uses: a variety of energy efficiency related activities including the installation of energy efficient measures (building audits, lighting retrofits, HVAC upgrades, etc.)

Available Funding: Up to \$50,000.

Local Match: 20% non-federal

Next Application Deadline: applications accepted year-round.

Additional Program Information:

<https://www.commerce.nd.gov/community-services/state-energy-programs/state-energy-program>

North Dakota Energy Conservation Grant Program

Funding Agency: North Dakota Department of Commerce

Eligible Applicants: Non-federal political subdivisions

Eligible Uses: Energy efficiency retrofits. Examples include:

- Installation of insulation
- Installation of efficient lighting
- Heating, venting and air conditioning (HVAC) upgrades
- Weather sealing
- Replacement of windows and doors
- Other energy conservation projects that meet the required payback period

Other Requirements / Guidelines:

- One building per application but can include multiple energy saving measures in a single building.
- Projects must include an energy saving analysis in the application.
- Payback period of 10 years or less
- Projects with buildings on the National Register of Historic Places will need approval from the State Historic Society.
- This grant can be combined with the Energy Efficiency Community Block Grant Program.

Available Funding: up to \$100,000.

Local Match: 50%

Next Application Deadline: Applications accepted year-round.

Additional Program Information:

<https://www.commerce.nd.gov/community-services/state-energy-programs/energy-conservation-grant>

Energy Efficiency Community Block Grant Program

Funding Agency: North Dakota Department of Commerce

Eligible Applicants: any county or city that does not receive formula grants from the federal government.

Eligible Uses:

- Energy Efficiency Up-grades in Public Buildings
 - o Weatherization
 - o Installation of efficient heating and cooling systems and appliances
 - o Water efficiency measures
 - o Energy management systems such as smart thermostats, heat pumps, water heaters, cooking equipment, associated wiring and panel upgrades
- Street and Signal Light Replacement
- EV Charging stations in community accessible areas

Available Funding: up to \$65,000

Local Match: 20%

Other Guidelines: This grant can be combined with the North Dakota Energy Conservation Grant Program.

Next Application Deadline: Applications may be submitted at any time after November 1st, 2024. DCS will award \$600,000 every quarter beginning January 1, 2025, until all the funds are obligated and exhausted.

Additional Program Information:

<https://www.commerce.nd.gov/community-services/state-energy-programs/energy-efficiency-community-block-grant-program>

LAW ENFORCEMENT

FY24 Body- Worn Camera Police and Implementation Program to Support Law Enforcement Agencies

Funding Agency U.S. Department of Justice, Bureau of Justice Assistance

Eligible Applicants:

- State governments
- Special district governments
- City or township governments
- Public-and State-controlled institutions of higher education
- County governments
- Public housing authorities/Indian housing authorities
- Native American tribal governments (Federally recognized)
- Independent school districts
- Other – Any authorized agency or consortium that acts as in an instrumental capacity to assist law enforcement agencies perform law enforcement functions, including regional or state level authorities.
- Other – units of local government

Eligible Uses:

- Purchase or lease body-worn cameras (BWCs) to establish, expand, or enhance a comprehensive BWC program;
- Create a demonstration project to improve the management, sharing, and integration of digital evidence generated from BWCs;
- Optimize how prosecutors leverage BWC footage to improve operations; or use BWC footage to enhance officer training or constitutional policing practices.

Available Funding: \$2 million per law enforcement agency, \$1 million per project

Next Application Deadline: July 15, 2024

Additional Program Information:

<https://bja.ojp.gov/funding/opportunities/o-bja-2024-172141>

[BJA hosting a webinar on June 20th for this grant with a Q&A session!](#)

Justice Assistance Grant Program

Funding Agency: North Dakota Attorney General's Office

Purpose: Supports a broad range of activities to prevent and control crime based on local needs and conditions.

Eligible Applicants: state agencies or local units of government including cities, county or other political subdivisions.

Eligible Uses: JAG funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice for one or more of the following purpose areas:

- Law Enforcement
- Prevention/Education
- Corrections/Community Corrections
- Drug Treatment
- Prosecution/Courts
- Planning/Evaluation/Technology Improvement
- Crime Victim and Witness Programs (other than victim/witness compensation)

Cannot be used for firearms, ammunition, canine expenses, or construction projects.

Available Funding: No maximum given, State has approximately \$500,000 total for the year. 35% local match required

Next Application Deadline: August 11, 2024

Additional Program Information:

<https://attorneygeneral.nd.gov/criminal-justice-resources/grants/justice-assistance-grant-jag-program-and-lottery-funds/>

Spirit of Blue Safety Grants

Funding Agency: Spirit of Blue Foundation

Purpose: Intended to award equipment or training that will protect officers serving on duty.

Eligible Applicants: Law enforcement agencies from local to federal levels

Eligible Uses: Providing new equipment, training, or other tools that will protect officers' lives.

Available Funding: No maximum stated, awards tend to range from \$500 to \$30,000.

Next Application Deadline: Applications accepted year-round

Additional Program Information: <https://www.spiritofblue.org/safety-grants/>

Homeland Security Grant Program

Funding Agency: North Dakota Department of Emergency Services

Purpose: To assist state, local, tribal and territorial efforts in preventing, protecting against, mitigating, responding to and recovering from acts of terrorism and other threats. Top priorities in North Dakota are:

- Enhancing the protection of soft targets/crowded places
- Combating domestic violent extremism
- Enhancing community preparedness and resilience
- Enhancing election security

Eligible Applicants: local units of government at the county or city/town level.

Eligible Uses: Emergency preparedness and management planning, equipment, training, exercises, and law enforcement terrorism prevention activities.

Available Funding: No maximum stated,

Next Application Deadline: June 5, 2024; funding available annually

Additional Program Information: <https://grants.des.nd.gov/site/HSGP.cfm>

MULTIPLE CATEGORIES

BND Infrastructure Revolving Loan Fund

Funding Agency: Bank of North Dakota

Purpose: Provides funding for repairs, replacements, and new infrastructure projects

Eligible Applicants: North Dakota political subdivisions

Eligible Uses: Constructing new infrastructure or replace existing infrastructure, including infrastructure for utilities, roads and bridges, and airports; emergency services facilities, and critical political subdivision buildings and infrastructure.

Available Funding: No project limit; maximum total loans from IRLF is \$20,000,000

Next Application Deadline: Applications are accepted year-round

Additional Program Information: <https://bnd.nd.gov/loans/infrastructure/bnd-infrastructure-loan-fund/>

Community Facilities Direct Loan and Grant Program

Funding Agency: U.S. Department of Agriculture

Purpose: Provides loan and grant funding to develop essential community facilities, which provides an essential service to the local community for the orderly development of the community in a primarily rural area.

Eligible Applicants: Public bodies, non-profits, and tribes serving rural areas with no more than 20,000 residents.

Eligible Uses: Purchase, construct, and / or improve essential community facilities, purchase equipment and pay related project expenses.

Examples of essential community facilities include:

- Health care facilities
- Public facilities (including street improvements)
- Public safety services (including police stations, vehicles, and equipment)
- Educational services

Available Funding: No limit on loan funding, grant funding is scarce and typically given to smaller projects such as public safety equipment or vehicles.

Next Application Deadline: Applications are accepted year-round

Additional Program Information: <https://www.rd.usda.gov/programs-services/community-facilities/community-facilities-direct-loan-grant-program>

PARKS AND RECREATION

Land and Water Conservation Fund

Funding Agency: ND Parks and Recreation

Eligible Applicants:

- Cities, counties, and townships
- Park boards and park districts
- School districts
- State agencies
- Water management districts
- Federally-recognized Indian tribes

Eligible Projects: outdoor recreation projects such as ball fields, pools, campgrounds, playgrounds, and land acquisitions for park development

Available Funding: 50/50 match, up to \$x

Next Application Deadline: May 2025

Additional Program Information:

<https://www.parkrec.nd.gov/business/grants/land-and-water-conservation-fund>

ND Special Road Fund

Funding Agency: State Historical Preservation Fund

Eligible Applicants: Political subdivision and state agencies

Eligible Projects: roads that provide access to and/or are within recreational, tourist, and historical areas.

Available Funding: 60/40 grant, up to \$300,000

Next Application Deadline: Unknown

Additional Program Information:

<https://www.dot.nd.gov/construction-and-planning/construction-planning/programs-and-planning/special-road-fund-program>

Park System Grant Program

Funding Agency: ND Parks and Recreation

Eligible Applicants: Cities, Counties, and Federally recognized Tribes

Eligible Projects: recreation projects such as ball fields, pools, campgrounds, playgrounds, and other recreation facilities utilized to support local park systems

Available Funding: 50/50 grant, up to \$1 million

Next Application Deadline: Unknown

Additional Program Information:

<https://www.parkrec.nd.gov/business/grants/park-system-grant-program>

Recreational Trails Program

Funding Agency: ND Parks and Recreation

Eligible Applicants:

- Cities, counties, and townships
- Park boards and park districts
- State agencies
- Registered non-profit organizations
- Federally-recognized Indian tribes

Eligible Projects:

- construction of new recreation trails,
- restoration of existing trails,
- development and rehabilitation of trailside and trailhead facilities and trail linkages,
- purchase and lease of recreational trail construction and maintenance equipment,
- land acquisition/easements,
- trail accessibility assessment

Available Funding: 80/20 match, up to \$250,000

Next Application Deadline: Unknown

Additional Program Information:

<https://www.parkrec.nd.gov/business/grants/recreational-trails-program>

QUALITY OF LIFE

John & Elaine Andrist Charitable Trust Grants

Funding Agency: Northwest North Dakota Community Foundation

Purpose: Improve the quality of life for citizens in Divide, McKenzie, and Williams Counties

Eligible Applicants: Non-profits, government agencies, and religious institutions in Divide, McKenzie, and Williams Counties

Eligible Projects: Projects that make a difference within the communities of northwest North Dakota. Priority given to projects in Crosby and Divide County. Focus is on:

(1) arts, culture, and creativity; (2) community development; and (3) economic development.

Available Funding: No stated limit, typically smaller awards (\$3,000)

Next Application Deadline: Unknown

Additional Program Information: <https://www.nwndcommunityfoundation.org/john-elaine-andrist-trust>

ROADS AND BRIDGES

Agriculture Infrastructure Grant Program

Funding Agency: North Dakota Department of Agriculture

Purpose: Established to award grants to political subdivisions for roadway and bridge improvements; and to political subdivisions or entities for utility improvements necessary to accommodate value-added agriculture businesses.

Eligible Applicants: political subdivisions

Eligible Projects: infrastructure and capital utility improvements necessary for the development or expansion of new or existing value-added agriculture businesses.

Improvements include:

- Corridor improvements on county and township roadways,
- Improvements to roads or bridges that provide access to value-added agriculture businesses,
- Water and wastewater line improvements, and
- Electrical and gas supply improvements necessary to accommodate value added agriculture business

Available Funding: up to \$1.25 million for Roadway and Bridges; up to \$350,000 for Utilities

Next Application Deadline: Deadlines are quarterly through April 1, 2025. Next deadline is July 1, 2025

Additional Program Information: <https://www.ndda.nd.gov/divisions/business-marketing-information/agriculture-infrastructure-grant-program>

Program guidelines:

<https://www.ndda.nd.gov/sites/www/files/documents/files/Agriculture%20Infrastructure%20Grant%20Guidelines.pdf>

Bridge Investment Program

Funding Agency: USDOT Federal Highway Administration

Purpose: Provides funding for bridge replacement, rehabilitation, preservation, and protection projects that reduce the number of bridges in poor condition, or in fair condition at risk of declining into poor condition.

Eligible Applicants: State Governments; Local Governments; Federally Recognized Tribes and Affiliated Groups; Planning and Project Organizations; U.S. Territories

Eligible Projects: Highway bridge replacement, rehabilitation, protection, or preservation projects aiming to improve the safety, efficiency, and reliability of the movement of people and freight over bridges.

Available Funding: Minimum of \$2.5 million, and maximum of 80% of the total eligible project costs

Next Application Deadline: Project applications are due November 1, 2024; planning applications are due October 1, 2024.

Additional Program Information: <https://www.transportation.gov/rural/grant-toolkit/bridge-investment-program>

ND Flexible Transportation Fund

Funding Agency: North Dakota Department of Transportation

Purpose: To improve the transportation infrastructure on and off the state highway system

Eligible Applicants: All public roads in township, county, city, and tribal governments within the boundaries of North Dakota

Eligible Projects:

- Pedestrian, bicycle, and public transportation friendly corridor improvements
- Projects that improve safety for all users of all the transportation system
- Landscaping and streetscape improvements
- Bridges/Structures including minor structures
- Projects improving transportation system connectivity
- Roadway improvements to new or expanding facilities

Available Funding: No minimum or maximum request. Previous awards have averaged \$1-2 million.

Next Application Deadline: No upcoming application windows. Program needs additional appropriations from the state legislature.

Additional Program Information:

<https://www.dot.nd.gov/flexfund>

Promoting Resilient Operations for Transformative, Efficient, and Cost- Saving Transportation (PROTECT) Program

Funding Agency: U.S. Department of Transportation

Purpose: Provides funding to ensure surface transportation resilience to natural hazards including climate change, sea level rise, flooding, extreme weather events, and other natural disasters

Eligible Applicants: State Governments; Local Governments; Federally Recognized Tribes and Affiliated Groups; Planning and Project Organizations; U.S. Territories

Eligible Projects: Highway, transit, and certain port projects that include resilience planning, strengthening and protecting evacuation routes, enabling communities to address vulnerabilities and increasing the resilience of surface transportation infrastructure from the impacts of sea level rise, flooding, wildfires, extreme weather events, and other natural disasters.

Available Funding: \$1.4 billion in funding over 5 years

Rebuilding American Infrastructure with Sustainability and Equity (RAISE)

Funding Agency: US Department of Transportation

Purpose: Provides funding for capital investments in surface transportation that will have a significant local or regional impact; and support USDOT goals to improve safety, economic strength and global competitiveness, equity, and climate and sustainability.

Eligible Applicants: States, territories, units of local government, tribes, transit agencies

Eligible Projects:

- Highway or bridge projects
- Public transportation projects
- Passenger and freight rail transportation projects
- Surface transportation components of an airport project
- Intermodal projects whose components are otherwise an eligible project type
- Projects to replace or rehabilitate a culvert or prevent stormwater runoff to improve habitat for aquatic species while advancing the goals of the RAISE program
- Projects investing in surface transportation facilities that are located on Tribal land
- Any other surface transportation infrastructure project that the Secretary considers to be necessary to advance the goals of the program

Available Funding: \$1-25 million per project, 20% local match required

Next Application Deadline: Unknown

Additional Program Information: <https://www.transportation.gov/RAISEgrants>

Rural Surface Transportation Grant Program

Funding Agency: USDOT Federal Highway Administration

Purpose: To improve and expand the surface transportation infrastructure in rural areas to increase connectivity, improve the safety and reliability of the movement of people and freight, and generate regional economic growth and improve quality of life.

Eligible Applicants: states, counties, cities/townships, special districts, tribal governments

Eligible Projects:

- a highway safety improvement project;
- a project on a publicly owned highway or bridge that provides or increases access to an agricultural, commercial, energy, or intermodal facility that supports the economy of a rural area; or
- a project to develop, establish, or maintain an integrated mobility management system, a transportation demand management system, or on demand mobility services

Grant can be used to fund multiple projects that address the same transportation challenge – This may be a better option for the county given most projects are on a smaller scale.

Available Funding: no maximum required, majority of grant funds will be \$25 million or more. 20% local match required

Next Application Deadline: Likely Spring 2026, this is an annual grant program.

Additional Program Information:

<https://www.transportation.gov/grants/rural-surface-transportation-grant-program>

Safe Streets and Roads for All Grant

Funding Agency: U.S. Department of Transportation

Purpose: To improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries through safety action plan development and refinement and implementation.

Eligible Applicants:

- Political subdivisions of a State, which includes counties, cities, towns, transit agencies, and other special districts.
- Metropolitan planning organizations (MPOs).
- Federally recognized Tribal governments.

Eligible Projects: This program offers two types of grants – planning and demonstration grants and implementation grants.

For a Planning and Demonstration Grant, eligible activities include:

1. Developing, updating, or completing an [Action Plan](#).
2. Conducting supplemental safety planning to complete or enhance an Action Plan.
3. Carrying out demonstration activities to inform Action Plan development or updates.

For an Implementation Grant, activities *must* include implementing roadway safety strategies and projects identified in an eligible, complete Action Plan. This can be infrastructural, behavioral, and/or operational activities.

Available Funding: Minimum awards of \$100,000 for Planning and Demonstration Grants and \$2.5 million for Implementation Grants.

Next Application Deadline: August 29 for planning and demonstration grant applications

Additional Program Information:

<https://www.transportation.gov/grants/SS4A>

SERVICE REPORT: Juvenile Justice Program
August 2025

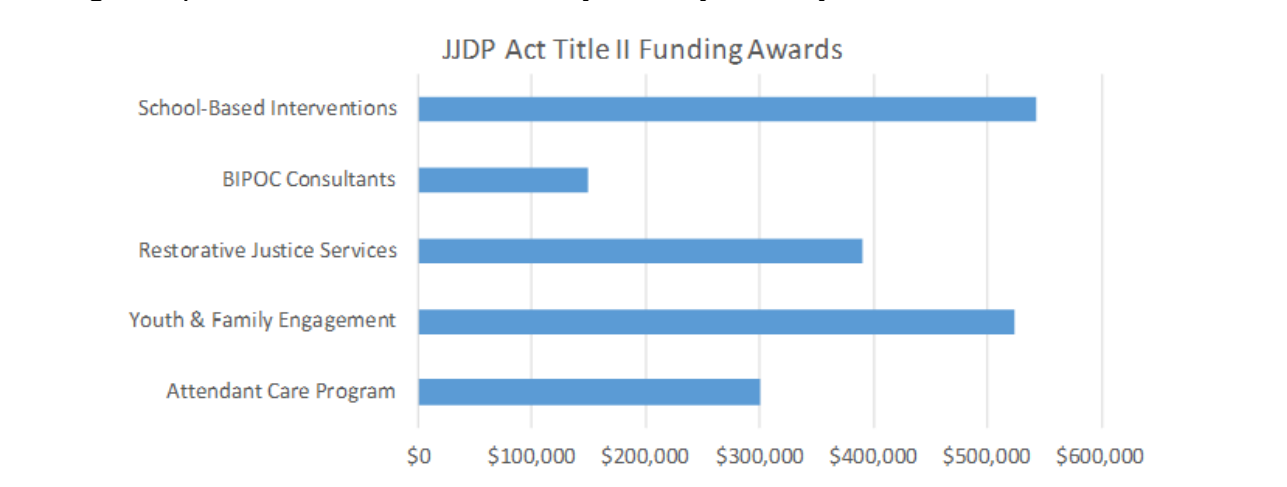
(Report submitted to the Board of Directors by Lisa.)

PROGRAM UPDATE:

The North Dakota Division of Juvenile Services, a division of the ND Department of Corrections, continues to contract with NDACo to employ North Dakota’s Juvenile Justice Specialist, Lisa Jahner. This position is federally mandated by the Juvenile Justice and Delinquency Prevention Act (JJDP Act). In that role, Lisa is responsible for coordinating the development and implementation of North Dakota’s strategic plan for addressing the needs of at-risk youth, working with federal/state/local officials on best practices and policies, and staffing the Governor’s advisory group established pursuant to the JJDP Act to provide leadership and direction.

North Dakota’s FY2024-26 strategic plan, found at www.ndaco.org/SAG, established two priority goals to direct the work of the advisory group as well as \$1.8 m in federal funding. The two priority goals are: 1. Reduce youth incarceration through community-based alternatives; and 2. Improve outcomes for youth and families by supporting alternatives to system involvement. The Attendant Care Program will continue to be supported under goal 1 as a collaborative effort with counties and cities, with additional resources to assist youth and families with connection to services and supports. The plan also includes support for behavioral interventions in schools, increasing the response to mental health issues, and reducing barriers to services for youth and families.

Almost \$2 m in federal funding has been awarded for local programs and services under the state’s previous strategic plan, as detailed in the following chart. The overall goal of the funding is to prevent child welfare and/or juvenile justice system involvement.



With the award of several federal discretionary grants in addition to the JJDP Act Title II funding, NDACo is currently administering close to \$4.0 million in federal juvenile justice grant funds. Almost all this funding goes out to local government or community-based service organizations.

SERVICE REPORT: Professional Development August 2025

(Report submitted to the Board of Directors by Alisha.)

PROGRAM UPDATE:

- **Popular ILG Webinar Trainings & *Events ~ Attendance Data**

*2025 Local Government Capitol Connection – 145
*2024 NDACo Annual Conference – 354
Basics of Fund Accounting – 139
Conducting Meetings – 157
County Budgeting 101 & Mill Levy Essentials – 182
Did You Know: A Lot Happened During the Legislative Session – 224
Ethics in County Government – 170
*HB 1176 Budgeting in a World of Caps – 242
Managing Records in Email – 171
NDACo Legislative Wrap-Up – 385
Open Meetings & Open Records – 166
Organizing Electronic Records – 116
Role of the Commissioner – 127
Tell Them Why: Navigating Conversations Even When It's Not Easy – 226
The Legislative Process – 271

- **Office of State Tax Commissioner Quarterly Webinars Increase in Interest**

These topics take a deep dive and further explain processes. The last quarterly topics offered: Agricultural Land Review Process, Mobile Homes, Legislative Session Wrap-Up and Centrally vs Locally Assessed Property.

- **HR Collaborative for Local Government Summer HR Webinar Series**

Close to 70 county officials and employees participated. Webinar topics were Employment Law Review, Cultivating Joyfulness for Self-Care, Performance Management, Anti-Discrimination Policies, Talent Acquisition and NDPHIT Health Coverage Trends.

- **Webinar Recordings: Demand Remains Strong and Steady**

Since the beginning of this year, ILG has emailed **over 600** webinar recordings!

- **ILG Hour Level Awards**

In 2025, ILG will honor **approximately 150** hour-level award recipients! This is an increase of close to 60 from last year!

SERVICE REPORT: Conference & Training Services

August 2025

(Report submitted to the Board of Directors by Jeff, Michelle and Aaron.)

2025 Annual Conference

General Conference Information

October 26 – 28 ~ Bismarck Event Center

Important Changes:

- **ALL events at Bismarck Event Center**
 - Includes Sunday Registration (no registration at Radisson)
 - Includes Sunday Welcoming Social
- **NO room block at Radisson for Board Members - Please make your own arrangements**
- **No other hotel room blocks are reserved, but state-rate hotels listed on website**



Workshop Topics

Staff are working on finalizing and confirming presenters on the following topics:

- Energy Development/Land & Property Rights/Transmission Lines/Data Centers
- Retirement
- Mental Health First Aid
- Emergency Response/Wildfires - Lessons Learned
- Infrastructure Funding
- A.I. Dos, Don'ts and How-tos
- Budget/Caps/Capital Improvements
- GIS Update/Game & Fish
- Effective Talent Acquisition in a Competitive Market

Monday Opening General Session

EICG Awards

Keynote Speaker: Adrienne Haslet – Boston Marathon bombing survivor

Monday Lunch

ILG Hour Level Awards & Scholarship Awards

Highlighted Entertainment

Monday Evening: Working with Funatix on this

Closing Tuesday Lunch & General Session

NDIRF Sponsored: Closing Keynote – Cliff Naylor, “Dakota Daytrips”

Hotel Room Blocks

County attendees will choose their own hotels for the annual conference. This move was prompted by two things – the complaints we’ve been getting over the poor quality of some of the chosen “official” hotels, and that we are no longer offering busing, so it seems unnecessary for us to push people to use certain hotels.

Registration Fees

Registration Fees for 2025*:

- Full Conference - \$270
- One day - \$195
- First-time Attendee - \$165

*Registration after October 10, including on-site registrations will be assessed an additional \$50 handling fee.

Based on a Strategic Plan objective, a discount will be offered to first-time county attendees at the conference. This objective was set to help encourage counties to send an official who may not have had an opportunity to attend in the past. County attendees will be asked to note they are a first-time attendee (having never attended an NDACo Annual Conference) upon registration.

Exhibitors/Sponsors

Exhibitor registrations are steadily coming in. As of August 15, we have 16 Sponsors for various events, 27 Elite Exhibitors, 27 Traditional Exhibitors and 5 Large Equipment Exhibitors. These numbers are slightly ahead of pace compared to the last two years at this time. *Note: There is some overlap, as some companies both exhibit and sponsor.*

Board Member Attendance

We hope all Board members have made arrangements (conference registration) through their county to attend the annual conference in October. If your county will not cover your expenses to attend, please let Michelle know and she will make sure you are registered. *We want all Board members in attendance!*

Pre-Conference Caucus Meetings

NDACo will continue to conduct regional commissioner caucuses prior to the annual conference to allow more time for relevant issues and resolutions to be discussed and for elections to be held. This being an odd-numbered year means odd-numbered regions will have to conduct elections for their NDACo regional representative. Region 2 will also need to hold an election since Trudy Ruland will be moving into the Past Presidency. NDACo has emailed all eight commissioner regional representatives to find the date/time they'd like to hold their region's caucus.

2025 NDCCA STANDING COMMITTEES

*Following are the 2025 NDCCA standing committee appointments
made by President Joan Hollekim.*

Audit

Kathy Skarda, McKenzie – CHAIR

Blanche Schumacher, Logan

Andy Zachmeier, Morton

Nominating

Stanley Dick, Cavalier – CHAIR

Tony Grindberg, Cass

Becky Hagel, Foster

Joan Hollekim, Mountrail

Howdy Lawlar, McKenzie

Resolutions

Joan Hollekim, Mountrail – CO-CHAIR

Neal Messer, Stark – CO-CHAIR

Clint Wold, McKenzie (Region 1)

Miranda Schuler, Ward (Region 2)

Jeff Frith, Ramsey (Region 3)

Cody Johnson, Nelson (Region 4)

Scott Johnson, Sargent (Region 5)

John Wald, Logan (Region 6)

Andy Zachmeier, Morton (Region 7)

Dustin Laufer, Adams (Region 8)

BOARD OF DIRECTORS – TERMS

North Dakota County Commissioners Association As of October 26, 2025

POSITION	NAME	ELECTED TO THE BOARD	CURRENT TERM
President *	Joan Hollekim (Mountrail)	2019	Oct. 2023 – Oct. 2025
Vice President *	Neal Messer (Stark)	2022	Oct. 2023 – Oct. 2025
Treasurer *	Glenda Collier (Eddy)	2020	Oct. 2023 – Oct. 2025
Past President			Oct. 2023 – Oct. 2025
Director	Jason Arth (Sargent)	2023	Oct. 2024 – Oct. 2026
Director *	Tracey Dolezal (Dunn)	2023	Oct. 2023 – Oct. 2025
Director *	Cory Hanson (Williams)	2021	Oct. 2023 – Oct. 2025
Director *	Jim Kapitan (Cass)	2021	Oct. 2023 – Oct. 2025
Director	Andrew Zachmeier (Morton)	2023	Oct. 2024 – Oct. 2026

National Association of Counties Board of Directors
Stanley Dick (Cavalier) – Term: 7/25-7/27 – 1st Two-year Term

Western Interstate Region (WIR) Board of Directors
Scott Ouradnik (Slope) – Term: 11/23-11/25 – 6th Two-year Term *

N.D. Insurance Reserve Fund (NDIRF) Board of Directors
Scott Ouradnik (Slope) – Term: 5/24-5/27 – 3rd Three-year Term
Lyle Bopp (Sargent) – Term: 5/25-5/28 – 1st Three-year Term

* Positions to be filled at the 2025 NDCCA Annual Meeting.

CONSTITUTION AND BY-LAWS of the NORTH DAKOTA COUNTY COMMISSIONERS ASSOCIATION

(Effective: November 19, 1981. Amended and approved by the North Dakota County Commissioners Association on October 9, 2000; September 30, 2002; October 8, 2007; October 11, 2010, October 26, 2015 and October 9, 2023.)

ARTICLE I - NAME AND PURPOSE

SECTION 1, NAME: This Association shall be known as the North Dakota County Commissioners Association.

SECTION 2, PURPOSE: The purpose of this Association shall be:

- (A) To provide a vehicle for its membership for an exchange of ideas and procedures that will facilitate them in their duties and responsibilities as county commissioners of their respective counties.
- (B) To promote and recommend Legislation that will be of mutual benefit to the citizens of North Dakota.
- (C) To be a member of the North Dakota Association of Counties.

ARTICLE II - MEMBERSHIP

SECTION 1, REGULAR MEMBER: All county commissioners of this State shall be eligible for regular membership of this Association. Upon payment of the annual dues such county commissioner shall be afforded the normal membership privileges, to include offering resolutions, voting at annual membership meetings, and serving on standing committees and the Board of Directors.

SECTION 2, ANNUAL DUES: The annual dues of this Association shall be set by a majority vote of the regular members present at any annual meeting and shall remain in effect until changed by action taken at any future annual meeting.

ARTICLE III – BOARD OF DIRECTORS, OFFICERS, ELECTION, AND DUTIES

SECTION 1, OFFICERS: The officers of this Association shall be a President, a Vice President, and a Treasurer. There shall also be an office of Secretary which need not be held by a regular member of the Association.

SECTION 2, DIRECTORS: In addition to the officers, the Board of Directors shall include five directors that shall be elected statewide.

SECTION 3, ELECTION, TERM OF OFFICE:

- (A) The officers and five directors, other than the Secretary, shall be elected at the annual meeting of the Association by the votes of the majority of the regular members present. The President, Vice President, and Treasurer shall be elected in odd-numbered years and hold office for two years or until their successors are elected and have accepted their offices. The five directors shall be elected

for two year terms. Beginning with the 1981 annual convention, three directors shall be elected for two-year terms and two directors shall be elected for a one-year term as determined by lot. Thereafter, and at each ensuing annual convention, expired terms for directors shall be filled by regular members elected for two-year terms.

- (B) The representative to the National Association of Counties Board of Directors shall be elected at even-numbered year annual meetings for a two-year term. Terms run from July to July of odd-numbered years.
- (C) The representative to the Western Interstate Region Board of Directors shall be elected at odd-numbered year annual meetings for a two-year term. Terms run from November to November of odd-numbered years.
- (D) The representatives to the North Dakota Insurance Reserve Fund shall be nominated for three-year terms. Terms subject to election by NDIRF members to begin the following April.

SECTION 4, NOMINATIONS: Nominations for officers of this Association, other than the office of Secretary, shall be made by a nominating committee appointed by the President. After presentation of the nominations by the nominating committee, nominations for the position of any office may be made from the floor upon nomination and second by regular members of the Association.

SECTION 5, APPOINTMENT OF SECRETARY, TERM OF OFFICE: At the first meeting of the Board of Directors following the annual meeting, the office of Secretary shall be appointed by the Board of Directors to serve a one-year term.

SECTION 6, VACANCIES: Should there exist a vacancy in the office of the President, the Vice President shall succeed to the unexpired term of the President. Other vacancies occurring for any cause shall be filled by an appointment by the President, which must be ratified at the next regular meeting of the Board of Directors, for the unexpired term of the office vacated.

SECTION 7, DUTIES OF OFFICERS:

- (A) President: It shall be the duty of the President to preside at all meetings of the Association. He or she shall appoint such committees as he or she deems advisable to further the work of the Association. He or she shall have such other powers and duties as are usually performed by the president of an organization.
- (B) Vice President: It shall be the duties of the Vice President to exercise the functions and perform the duties of the President in the event of his or her absence or inability to act. It shall further be the duty of the office to assist the President in such a manner the President may designate.
- (C) Treasurer: The treasurer functions of the Association shall be performed by the Treasurer.
- (D) Secretary: The secretarial functions of the Association shall be performed by the Secretary.

ARTICLE IV - BOARD OF DIRECTORS

SECTION 1, MEMBERS: The Board of Directors shall include the Association officers, five directors, and the immediate Past President. In the event that the office of Secretary is filled by an individual who is not a regular member of the Association, that individual shall serve in an ex-officio capacity and be a non-voting member of the Board of Directors.

SECTION 2, DUTIES AND RESPONSIBILITIES: It shall be the duty and responsibility of the Board of Directors to prepare and adopt an annual or biennial budget, perform such duties as are assigned by

the Annual Meeting, and to perform the necessary Association business during the interim of annual meetings.

SECTION 3, MEETINGS: The Board of Directors shall meet at the call of the President.

ARTICLE V - MEETINGS

SECTION 1, TIME AND PLACE: The Association shall meet annually at a time and place determined by the Board of Directors. A special meeting of the Association may be called by the Board of Directors. The time and place of a special meeting shall be determined by the Board of Directors.

SECTION 2, PROCEDURES: Procedures followed at the annual or special meeting shall be in accordance with Roberts Rules of Order when not inconsistent with the Constitution and By-laws of the Association.

SECTION 3, QUORUM: A simple majority will constitute a quorum of the Association or its committees.

ARTICLE VI - COMMITTEES

SECTION 1, ANNUAL: The President shall appoint the following committees to serve during his or her administration as President.

- (A) Resolutions Committee – 10 members, made up of the President, Vice President, and one representative from each of the eight regions of county commissioners.
- (B) Audit Committee – minimum of 3 members.
- (C) Constitution and By-laws Committee – The Board of Directors
- (D) Nominating Committee – no more than 7 members.

SECTION 2, BIENNIAL: Following the even numbered year annual meeting, the President shall appoint a Legislative Committee. The Legislative Committee will consist of the Board of Directors and up to six additional members.

ARTICLE VII - AMENDMENTS

SECTION 1, AMENDMENTS: This Constitution and By-laws may be amended at any Annual Association Meeting by two-thirds affirmation vote of the regular members present, provided that such amendment shall first have been submitted to the membership not less than 15 days prior to the Annual Meeting. The 15 days notice requirement may be waived by unanimous consent of all regular members present at the annual meeting.

SECTION 2, AMENDMENTS RECORDED: Should the Constitution and By-laws be amended at any future annual meeting, such amendments shall be attached to this document with an annotation showing the effective date of the amendment.

ARTICLE VIII - EFFECTIVE DATE

SECTION 1, EFFECTIVE DATE: Revised Constitution and By-laws shall become effective upon adoption by a two-third affirmative vote of the regular members present at any Annual meeting. Upon adoption of this Revised Constitution and By-laws this Association shall be governed by its contents and shall supersede any other document or minutes relating to governing this organization.

SECTION 2, FILING CONSTITUTION: Within thirty days after the adoption of this Constitution and By-laws, the Secretary shall file a copy of same in each of the fifty-three county auditor's office, also any amendments adopted will be handled in the same manner.

ARTICLE IX – CONFLICT OF INTEREST

SECTION 1, CONFLICT OF INTEREST: A member of the Board of Directors who has a direct and substantial personal or pecuniary interest in a matter before the Board of Directors must disclose the fact to the body of which that person is a member and may not participate in or vote on that particular matter without the consent of a majority of the rest of the body.

SECTION 2, FAILURE TO DISCLOSE: If the Board of Directors has reasonable cause to believe a member has failed to disclose an actual or possible conflict of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the Board of Directors determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate corrective action.

**INSTITUTE OF LOCAL GOVERNMENT
SERVICE REPORT: Scholarship Fund
August 2025**

(Report submitted to the Board of Directors by Jeff and Genny.)

PROGRAM UPDATE:

The recipients for the 2025 NDACo Scholarship awards (\$2,000 each) are:

- **Karter Hatzenbuhler**, son of Kari Hatzenbuhler, Morton County Treasurer (UND-Freshman)
- **Martin Heberlie**, son of Jana Hennessy, Mountrail County Engineer (BSC-Freshman)
Martin is the recipient of the Amy Svihovec Memorial Scholarship. Created in 2010, this scholarship honors the memory of Amy Svihovec, daughter of Linda Svihovec, former Auditor and Treasurer of McKenzie County, and is awarded to a scholarship recipient whose goals and achievements carry on Amy's legacy.
- **Holdyn Jacobson**, grandson of Lucia Jacobson, Benson County Superintendent of Schools (U of Jamestown-Freshman)
- **Aiden Miller**, son of Cresta Miller, Dickey County Deputy Clerk of District Court (NDSCS-Freshman)
- **Addison Strong**, daughter of Jeanna Strong, Rolette County WIC Director (NDSU-Freshman)
- **Myla Witt**, daughter of Donnie Witt, Richland County Highway Superintendent (NDSCS-Freshman)

Currently, the Scholarship Fund has a balance of \$32,705 after paying out this year's scholarships of \$12,000.00. This is down about \$2,900 from last year.

SERVICE REPORT: National Participation August 2025

(Report submitted to the Board of Directors by Stanley, Robert and Michelle.)

PROGRAM UPDATE:

National Participation/NACo Board

NACo Annual Conference: The NACo Annual Conference was held in Philadelphia County (Philadelphia) PA July 11-14. Below is a list of the ten county officials from North Dakota who attended:

- Tony Grindberg, Cass County Commissioner
- Bob Henderson, Cass County Director of IT
- Jim Kapitan, Cass County Commissioner
- Robert Wilson, Cass County Administrator
- Tracy Peters, Cass County HR Director/Assistant County Administrator
- Stanley Dick, Cavalier County Commissioner
- Karolin Jappe, McKenzie County Emergency Manager
- Alice Grinsteinner, Mercer County HR Director/Emergency Manager *
- Joan Hollekim, Mountrail County Commissioner
- Barb Frydenlund, Rolette County Public Health Administrator

* Alice Grinsteinner won the free trip to the NACo Annual Conference at our annual conference last year.

Following is Stanley Dick's National Participation Report for August 2025:

The National Association of Counties (NACo) Annual Convention was held in Philadelphia Pennsylvania July 11-14. Alisha Bell from Michigan was elected 2nd Vice President. J.D. Clark, Wise County, Texas, will now be our President, and George Dunlop from North Carolina will be our 1st Vice President.

The staff of NACo spent a lot of time putting together a response to the Big Beautiful Bill that recently passed around the 4th of July. They reworded the Bill to the Big Shift. The current administration, to balance budgets and reduce debts, has shifted a lot of fiscal responsibility to states and counties. An example of this is the cost of administration of the SNAP program. North Dakota is unique in that it is locally administered, but the state picks up the tab for the cost of administration. If we continue to function as we have, the state will have to pick up a greater share of this cost. How much more will be determined by our error rate. Medicaid and the shift to states and local governments was also discussed. Administrative cost around the work requirements will be something new as well. Who pays for the monitoring and will the federal government be involved.

In the Agriculture and Rural Affairs Committee, we discussed the shrinking work force—especially now that we are more strictly enforcing Immigration Law. States that use a lot of hand labor are wondering how crops will be harvested. In fact, the only resolution at the general session that was debated at all was the discussion on work force, the availability of undocumented workers and how to respond to this administration's policies. The Ag Committee also approved a resolution on the loss of ag land. A moratorium on using prime

farmland for hunting, recreational, commercial, and or for urban sprawl was introduced. Lancaster County, Pennsylvania, introduced and approved by the state a bill that protects agricultural land from the urban growth around Philadelphia. This is Amish country, and they did not want to lose their agricultural base. As a country we are losing approximately 1.2 million acres of farmland every year. In large-population states this is becoming a big deal. In North Dakota, only areas around the larger cities and areas used for recreational and conservation purposes would be affected.

The overall theme to me was, can we continue to provide the current services and programs at the county level without as many dollars trickling down from the Feds. I think we will soon find out.

Following is Robert Wilson's National Participation Report for August 2024:

I have the privilege of serving on several committees that met during the NACo Annual Conference in Philadelphia in July.

The *Career, Economic & Workforce Development Steering Committee* considered 18 resolutions. One was withdrawn and 17 passed.

The *National Association of County Administrators (NACA)* held several events during the convention, including a Board Meeting and an Idea Exchange. Topics included local and state-level efforts to assess the impacts of the Big Beautiful Bill legislation. At the Idea Exchange, the impact of stress on all of us was a significant part of the conversation. The same could likely be said for all of us in our various roles serving counties.

The *Membership Committee* report included feedback that conference attendance was strong (roughly 4,000 attendees, 700 counties) and association membership numbers also remain strong.

This was also the first gathering of the *Mid-Sized County Caucus*. Member counties are roughly designated as between 100,000 & 500,000 in population. Meeting topics included discussions of data centers and opportunities for partnering with universities and military installations.

The NACo *Board of Directors* Annual Business meeting was held on Monday, July 14th. A spokesperson for US Department of Transportation addressed the Board and shared Secretary Sean Duffy's priorities. They include safety, directing funding to areas with high and increasing marriage and birth rates, and shovel ready projects.

NACo Executive Director Matt Chase and Legislative Affairs staff discussed the Big Beautiful Bill, or 'The Big Shift' as the Association is describing it. NACo estimates the result will be a \$1B shift in direct and administrative costs from the federal government to state and local governments over next 10 years. SNAP and Medicaid programs will see the biggest impacts.

Mr. Chase acknowledged that at times the Association has been accused of being partisan. He explained the role of the Association is to advocate for counties and 'stay in our lanes.' He also asked for feedback from the Board. 'Are we too aggressive? Not aggressive enough? We need to hear from you.' I shared my opinion that Association leadership is doing an excellent job.

Financially, NACo is in a very strong position. NACo Edge, the Association's revenue generating arm, is growing; and we are not heavily dependent on grant funding like some

other local government advocacy organizations. NACo is also making it a priority to work closely with state associations on state-level legislation. There is a growing trend of seeing similar legislative themes repeat themselves across the country. Property tax caps and election processes are two examples.

Presidential Appointments and Steering Committee Members

NACo is a grassroots-driven organization that encourages member engagement. Currently, more than 1,100 individual county elected and appointed officials from every region of the country serve on ten policy steering committees, ad hoc and standing committees and various caucuses and task forces. From North Dakota, eighteen different county individuals serve on fifteen different committees. Below is a list of who serves on what committees in 2025-2026.

Find out more about the various committees, caucuses and task forces at <https://www.naco.org/page/committees-caucuses>.

NAME	COMMITTEE	POSITION
Helen Askim (Williams)	Programs and Services	Member
Helen Askim (Williams)	Rural Action Caucus	Member
Nichole Degenstein (Ward)	Community, Economic & Workforce Development	Member
Stanley Dick (Cavalier)	Agriculture & Rural Affairs	Subcommittee Vice Chair
Stanley Dick (Cavalier)	Rural Action Caucus	Member
Barb Frydenlund (Rolette)	Health	Member
Tony Grindberg (Cass)	Agriculture & Rural Affairs	Member
Bob Henderson (Cass)	Telecommunications & Technology	Member
Alicia Hildebrand (Cass)	Finance, Pensions & Intergovernmental Affairs	Member
Kim Jacobson (Agassiz Valley)	Human Services & Education	Member
Karolin Jappe (McKenzie)	Justice & Public Safety	Member
Jessica Jenrich (Barnes)	Justice & Public Safety	Member
Chad Kaiser (Stutsman)	Justice & Public Safety	Member
James Kapitan (Cass)	Midsize County Caucus	Member
James Kapitan (Cass)	Rural Action Caucus	Member
James Kapitan (Cass)	Transportation	Subcommittee Chair
James Kapitan (Cass)	Veterans and Military Services	Member
Dana Larsen (Ward)	Transportation	Member
Patrick Martin (Morton)	Justice & Public Safety	Member
Scott Ouradnik (Slope)	Public Lands	Member
Tracy Peters (Cass)	Retirement Readiness Advisory Council	Member .
Jayme Tenneson (Griggs)	Agriculture & Rural Affairs	Member
Robert Wilson (Cass)	Community, Economic & Workforce Development	Subcommittee Vice Chair
Robert Wilson (Cass)	Membership	Member
Robert Wilson (Cass)	Midsize County Caucus	Vice Chair
Robert Wilson (Cass)	Rural Action Caucus	Member

NACo steering committees annually review and make recommendations on public policy issues and legislation. The policy development process initiated by the steering committees is the foundation for the American County Platform, which drives NACo's advocacy work.

Future NACo Conferences

Following are the dates and locations of the 2026 NACo Conferences:

- | | | |
|-----------------------------|------------------|----------------|
| • Legislative Conference | February 21 – 24 | Washington DC |
| • Western Interstate Region | May 5 – 8 | Maui HI |
| • Annual Conference | July 17 – 20 | New Orleans LA |

**NDCCA Board Meeting
August 2025**

NDCCA Mailbag



**The NDCCA
Mailbag is an
opportunity for
the board to
see letters
received by the
Association
that relate
opinions of
how well we
are doing or
aren't doing
our job. Happy
reading!**

Subject:

FW: June 26th - National Safety Month

From: Jeff Eslinger <Jeff.Eslinger@ndaco.org>**Sent:** Thursday, June 26, 2025 1:53 PM**To:** NDACoEmployees <NDACoEmployees@ndaco.org>**Subject:** RE: June 26th - National Safety Month

And now political figures.

I don't know if our staff know this, but Gov. Armstrong issued a recommendation to all groups involving public figures, including us, that we remove personal home addresses. We only listed home addresses of Commissioners, but now we have removed them from view on our website. Sad that this has to be considered, but I'm proud of our association, and specifically Aaron for quickly responding to that suggestion.

Jeff Eslinger
Communications Director
ND Association of Counties
www.ndaco.org
701-425-0817

Subject: Thank You

From: Johnson, Scott <johnsonscott@nd.gov>

Sent: Wednesday, June 18, 2025 12:30 PM

To: Donnell Preskey <donnell.preskey@ndaco.org>; Genny M. Dienstmann <gdienstmann@ndaco.org>; Aaron Birst <aaron.birst@ndaco.org>; Linda Svihovec <Linda.Svihovec@ndaco.org>

Subject: Thank You

To the ND Association of Counties,

I hope you're well! I just wanted to take a moment to thank you for organizing such an incredible training seminar on June 16, 2025. The entire event was impeccably planned and provided an invaluable platform for learning and networking.

I particularly enjoyed the section on Caps Calculations, and I appreciate the effort you put into curating such a diverse lineup of speakers and topics. Your hard work truly made a difference for all attendees.

Thank you once again for your dedication, and I look forward to future events you organize!

Scott Johnson
Sargent County Commissioner
355 Main St. S
Forman ND 58032
Phone: 701-678-3521
Email: johnsonscott@nd.gov

Subject: Thank You

From: Reimer, Mindy <mreimer@nd.gov>
Sent: Tuesday, June 17, 2025 9:39 AM
To: Linda Svihovec <Linda.Svihovec@ndaco.org>
Subject: Thank You

Linda,

Thank you so much for your presentation yesterday and for going through that cap calculation worksheet. All your work on that is going to make the calculation so much easier, and per usual, your training session was easy to follow and helped me understand it all so much more. Thank you so much.

I know you all are swamped and getting ready for the auditor's conference next week, and I don't want to come off as pushy or rushing you in any way. I am curious when the budget memo is estimated to be released? My departments are chomping at the bit, but I don't want to release their information to them until I have a better idea on the revenue side from you all.

Again, thank you for EVERYTHING you do!! Enjoy your grandson! He sure looked sweet!

Mindy S. Reimer, CPA



Auditor/Treasurer
PO Box 603
Cando, ND 58324
(701) 968-4340 ext. 2
(701) 303-0518
mreimer@nd.gov

Subject: Mill Levy Question
Attachments: 2024 OLIVER COUNTY LEVY SHEET.docx
Importance: High

From: Schmidt, Jaden <jadschmidt@nd.gov>
Sent: Tuesday, June 17, 2025 9:48 AM
To: Linda Svihovec <Linda.Svihovec@ndaco.org>
Subject: Mill Levy Question
Importance: High

Linda,

Thanks for the great workshop yesterday. Of course, the question I have popped in my mind after everything was over.

When we are calculating the TOTAL county levy for dollars, which levies are included in that figure?

I've attached Oliver's Mill sheet and the top shows the County Wide levies, but some of them are also considered separate taxing entities, such as SCD and Western Plains Public Health.

Thank you!!

Jaden Schmidt
Oliver County Auditor
PO Box 188
Center, ND 58530-0188
701-794-8721

Subject: Thank you!

From: Erica Johnsrud <ejohnsrud@co.mckenzie.nd.us>

Sent: Tuesday, June 17, 2025 10:34 AM

To: Linda Svihovec <Linda.Svihovec@ndaco.org>; Donnell Preskey <donnell.preskey@ndaco.org>; Genny M. Dienstmann <gdienstmann@ndaco.org>; Aaron Birst <aaron.birst@ndaco.org>; Jeff Eslinger <Jeff.Eslinger@ndaco.org>; Alisha Adolf <alisha.adolf@ndaco.org>; Mary Korsmo <Mary.Korsmo@ndaco.org>

Subject: Thank you!

Good morning,

Just wanted to take a moment and say thank you for all of your work on the training session held yesterday! Thank you for putting this together to benefit all of us at the local levels. I know there will be much discussion yet in the days ahead. The session yesterday was very beneficial.

Please feel free to share with your partners at League of Cities and School Boards.

Kind regards,
Erica

Erica Johnsrud
McKenzie County Auditor/Treasurer
201 5th St NW Suite 543
Watford City, ND 58854
(701) 444-3616 Ext. 3 – Telephone
(701) 444-4113 – Fax
www.mckenziecountynd.gov

Subject:

FW: Mailbag

From: Teigen, Rory M. <rmteigen@nd.gov>**Sent:** Tuesday, June 3, 2025 10:24 AM**To:** Donnell Preskey <donnell.preskey@ndaco.org>**Subject:**

Donnell, Thank you and all the Sheriff's that spoke up about our fiasco last week. I was Doctoring in Bismarck and missed out of most everything. But, I sincerely Thank the Association and you for everything you do!
Sincerely,



Rory M. Teigen

Sheriff

Slope County Sheriff's Office

206 S Main

Amidon, ND 58620

701-879-6271

Subject: On another note

From: Schuster, Jean <jschuster@nd.gov>

Sent: Tuesday, August 5, 2025 9:39 AM

To: Kaitlyn Bakken <kbakken@ndaco.org>

Subject: On another note

Good morning again Kaitlyn,

I wanted to send you another email with just my gratitude. It has been a real pleasure working with you and your department for GIS corrections. They system is super easy to use and submit markups, and you being a steady contact person to facilitate the details has been so seamless. I cannot thank you enough for your team's work on providing such great service. I truly appreciate your kindness and your amazing communication. It was always relieving to know that my email markups were received by you, and that you always had kind words therein. So often people are so short, cut and dry...which is all fine, but I am a people person and very much appreciate a kind human on the other end of the line.

😊 I wanted to just let you know that our SIDWELL GIS team should, some time in the future, be taking over doing these things that I have been doing. We have contracted with them (months and months ago) to complete our task of the mismatch report. I don't know when that will happen, but they will hopefully get that completed soon.

All that being said, I want to say goodbye..... I have made the decision to go back to Abstracting and will be ending my job in Benson County on August 15th. I will be here until then, so if you have any projects that I can help to complete between now and then, please note that I am ready, willing and able.....but only until I walk away from my desk on the 15th. I wish you all of the best Kaitlyn.....It has been a pleasure working with you.

Jean Schuster

Deputy Tax Equalization Director
Benson County

311 B Ave South, PO Box 288
Minnewaukan, ND 58351-0288

jschuster@nd.gov

(701)473-5524, opt. 4

<https://www.bensoncountynd.com/>

"Ability is what you're capable of doing. Motivation determines what you do. Attitude determines how well you do it." Lou Holtz

thank you

FROM THE
NORTH DAKOTA
LEAGUE OF CITIES



NORTH DAKOTA
LEAGUE OF CITIES

Mary,

Thank you for getting
me out of a tough spot.

Please know I appreciate
the time and effort it
took to help me and
the NDLC.

Jennifer

SERVICE REPORT: Legislative Services August 2025

(Report submitted to the Board of Directors by Aaron, Donnell and Genny.)

This meeting's Legislative Report contains an update on the interim committee activities, current resolutions under consideration, and the 2025 Legislative Expense Report.

NDACo 2025-26 Interim Legislative Activities

25-26 Interim Legislative Tasks	Committee	Date	Chair
Study feasibility, siting & development of advanced nuclear power plants in the state	Advanced Nuclear Energy		Sen. Patten
Consider studying water and wetlands regulations and the taxation of inundated lands in the state.	Agriculture & Water Mgt	9/11/25	Rep. Hauck
Approve DOT projects utilizing more than \$10m from flex fund	Budget Section		Rep. Vigesaa
Review Budget Data - REPORT	Budget Section		
Behavioral health beds grant funding - REPORT	Budget Section		
Attorney General technology grants to LE - REPORT	Budget Section		
Status of Flexible Transportation Fund - REPORT	Budget Section		
Status of Opioid Settlement Fund - REPORT	Budget Section		
DOCR prison population plan - REPORT	Budget Section		
Study various issues related to child custody	Child Custody Review Task Force		Sen. Clemens
Study volunteer emergency responder recruitment & retention	Emergency Response Services	8/20/25	Rep. Grueneich
Study grant funding for emergency services & public safety	Emergency Response Services		
Study evolving fire service operational & response needs	Emergency Response Services		
DES on Security threats posed by foreign adversaries - REPORT	Emergency Response Services		
DHHS on status of distressed ambulance service program - REPORT	Emergency Response Services		

Retirement program proposals	Employee Benefits Programs		Sen. Cleary
Review measures & proposals impacting NDPERS	Employee Benefits Programs		
Approve terminology adopted by PERS to comply with federal requirements	Employee Benefits Programs		
NDPERS Status of Defined Contribution plan - REPORT	Employee Benefits Programs		
Develop comprehensive statewide energy policy	Energy Development & Transmission	8/27/25	Rep. Novak
Study impact of large energy consumers including data centers on electrical grid, regulatory structure & economic development	Energy Development & Transmission		
Review state budget info	Government Finance		Rep. Hagert
Study costs & benefits of regional correctional facilities, deferred admission & prioritization	Government Finance		
Legacy Fund Earnings Status - REPORT	Government Finance		
DOCR on new minimum security prison - REPORT	Government Finance		
Study unmet oral health needs of low income children	Health Care	8/18/25	
DHHS on fentanyl deaths - REPORT	Health Care		
DHHS on legislative recommendations - REPORT	Health Care		
ND Legislative Health Care Task Force - REPORT	Health Care		
Study accessibility of state & local services for individuals deaf, hard of hearing as req by federal law	Human Services	9/4/25	Sen. Davison
Study laws, rules & policies relating to child care provider licensing	Human Services		
Evaluation of DHHS child care services program	Human Services		
Study of homelessness in state	Human Services		
Various REPORTS	Human Services		
Study fees collected for technology services including SIRN, 911, 988, emergency communications	Information Technology	8/20/25	Rep. Bosch

ITD on Statewide Longitudinal Data System - REPORT	Information Technology		
Emergency Services Communications Coordinating Committee - REPORT	Information Technology		
Study court fines & fees including 24/7	Judiciary	8/26/25	Sen. Myrdal
Study costs & savings related to pre-trial services	Judiciary		
Study of sentencing, correctional & parole systems. Includes review of sentencing requirements	Judiciary		
DHHS on juvenile justice diversion services task force - REPORT	Judiciary		
Attorney General on Law Enforcement appreciation grant - REPORT	Judiciary		
Attorney General on civilly forfeited property - REPORT	Judiciary		
Status of recruitment program for rural attorneys - REPORT	Judiciary		
DOCR on tracking uniform data including proposal to develop portal related to medicaid status of offenders - REPORT	Judiciary		
DOCR & 3 pilot counties on prosecution-led diversion program - REPORT	Judiciary		
Develop recommendations for investments in Legacy Fund & Budget Stabilization Fund	Legacy & Budget Stabilization Fund Advisory Board		Rep. Warrey
Review with State Auditor updates to audit standards	Legislative Audit & Fiscal Review	8/14/25	Sen. Magrum
Study & review audit reports submitted by State Auditor	Legislative Audit & Fiscal Review		
Determine when State Auditor is to perform audits of political subdivisions	Legislative Audit & Fiscal Review		
Order State Auditor to audit or review political subs accounts	Legislative Audit & Fiscal Review		
Various reports from State Auditor related to policies and processes - REPORTS	Legislative Audit & Fiscal Review		

Study to identify areas to increase efficiency & methods to implement cost-saving measures	Legislative Task Force on Government Efficiency		Rep. Toman
Study state laws related to crimes against children	Protection & Victim Services	9/30/25	Rep. Satrom
Study human trafficking victim service and re-entry programs	Protection & Victim Services		
AG on human trafficking grant program - REPORT	Protection & Victim Services		
Office of Guardianship & Conservatorship Office - REPORT	Protection & Victim Services		
Impacts of HB 1176 - Property Tax Relief, Limitations & Implementation	Tax Reform & Relief Advisory		Sen. Bekkedahl
Study oil extraction tax exemption for stripper wells	Tax Reform & Relief Advisory		
Tax Commissioner on analysis of HB 1176 impacts - REPORT	Tax Reform & Relief Advisory		
Tax Commissioner on statewide property tax increases - REPORT	Tax Reform & Relief Advisory		
Study tribal-state issues includes human services & corrections	Tribal & State Relations		Rep. Holle
Study tribal land taxation issues	Tribal & State Relations		
Study establishing a wastewater project fund for grants	Water Topics Overview		Rep. Swiontek
Study management authority of waters to watershed vs political sub	Water Topics Overview		

2025 Resolutions Proposed for Committee Consideration

The North Dakota County Commissioners Association Resolutions Committee is scheduled to meet on September 15th. Below is the Resolution Policy #1 (adopted in 2024) and one new resolution (more may come) they'll be considering this year, as well as the 2024 Resolutions adopted by NDACo and NDCCA.

NDCCA & NDACo Resolution Policy #1: Policies adopted at the NDCCA Annual Business Meeting and the NDACo Delegate Council Meeting shall be in effect for a period of 4 years. Any policy not renewed or modified after that period shall be null and void.

2025-XX Child Welfare Workers. The protection of children from dangers is one of the most fundamental aspects of human life. Sadly, many children face dangers from those who are supposed to protect them. Whether it is by way of neglect or unspeakable criminal acts some children face dangers in which society has a duty to intervene. Child Welfare workers play an essential front-line role helping these children and families while at many times placing themselves as risk. This Association supports Child Welfare workers as being recognized as vital first response and public safety members. **New Resolution submitted by the Human Service Zone Directors Association**

2024 RESOLUTIONS ADOPTED BY NDACo AND NDCCA

2024-01. Alternatives to Property Tax Funding. North Dakota has traditionally relied upon property tax to fund essential local services. Property tax should be used for services that directly benefit the value of property. This Association supports a review of all current property tax funded services to determine if alternative revenue sources could be used to lessen the burden on the property taxpayer. **New Resolution**

2024-02. Property Tax Exemptions. Over the years, the State Legislature has passed legislation to provide property tax exemptions. Often these exemptions provide negative impacts to local jurisdictions spreading the tax burden amongst other property owners. This Association supports legislation to provide state funding replacement dollars for state approved exemptions that are passed through legislation in which the local taxing district does not have control over the process. **New Resolution.**

2024-03. Support for County Infrastructure. Counties provide a crucial component to the State's Criminal Justice system. Whether it's jails that house pre-trial prisoners to the courthouses that provide space to the State's District Court Judges. This Association supports increased State support to offset these costs. **New Resolution**

2024-04. Support for the North Dakota Insurance Reserve Fund. In 1974 in a case called Kitto v. Minot Park District, the North Dakota Supreme Court ended Sovereign Immunity for political subdivision. Political subdivisions were left with limited options to protect themselves from unpredictable litigation. The creation of NDIRF was a crucial component to bringing budget stability to political subdivisions. This Association opposes any efforts to erode the scope and nature of NDIRF. **New Resolution**

2024-05. Cooperative Sharing of Services. Since the passage of the tool chest legislation in the 1980's local governments have had the ability to share services through joint powers agreements. Although many political subdivisions have taken advantage of these agreements this Association supports further efforts to incentivize and partner with political subdivisions to share services where possible. **New Resolution**

2024-06. Support for American Energy Independence. A prosperous American economy requires a dependable, adequate, affordable, diverse and domestic supply of energy. This Association supports and promotes domestic energy, using an all-of-the-above strategy, with the goal of energy independence. This Association also supports environmentally friendly programs and policies which will promote energy security, including comprehensive planning, research and development of new energy technologies, renewable energy, and energy efficiency and conservation. **New Resolution**

2024-07. Support for the United States Postal Service. Since the founding of the Country the US Postal Service has played a vital role in connecting citizens with each other. The US mail not only delivers important personal letters but is vital for delivery of medication, tax documents and election ballots. This Association supports Federal and State efforts to ensure every citizen has reliable and timely mail service. **New Resolution**

2024-08 Onsite Wastewater Systems. Improper installation of onsite wastewater systems is a health threat to all of North Dakota's citizens and natural water resources. Over the years a patchwork of regulation has resulted in various standards leading to frustration of regulators, installers, and landowners. This Association supports legislation moving responsibility for uniform statewide minimum standards and installer licensing to a single state agency and provided them with adequate resources to fulfill their responsibilities. Further this Association supports the development and adoption of updated minimum statewide onsite waste-water treatment standards and for uniform statewide educational requirements for licensed installers. However, this Association believes that responsibility for local permitting and inspections remain with the local public health unit and the fees supporting that activity be retained locally. **Revised Resolution from 2020-11**

2024-09. Foreclosure Properties. Counties are the unit of local government responsible for foreclosing on property for failure of the owner, mortgagee or lienholder to satisfy delinquent property taxes. Too often these foreclosed properties contain conditions such as dilapidated buildings and hazardous materials which require significant expenditures of local funds to improve distressed property forfeited in tax foreclosure. Under current law, the county can assess these reclamation costs back to the original owner, but such a remedy is often inadequate to recover the costs. This Association supports legislation action to develop a statewide fund to help cover the costs for cleanup of these properties and urges greater communication of the existing state and federal (Brownfields) resources already available to address this issue. **Revised Resolution from 2019-06**

2025 Legislative Expense Report

Following is the NDACo/NDCCA Comparison of Legislative Expenses for Fiscal Year 2024-2025.

Description of Charges	24/25 NDACo Expenses	24/25 NDACo Budget	% of Total Budget
Legislative Relations	24,750.30	32,000.00	77.3%
Legislative Social	792.13	5,000.00	15.8%
Leg. Computer/Communications	7,113.28	12,300.00	57.8%
Legislative Legal/Lobbying	0.00	0.00	0.0%
Commissioner Participation			N/A
Subtotal	32,655.71	49,300.00	66.2%

* NDACo subtotal does not include staff salary/fringe costs during the legislative session

Description of Charges	24/25 NDCCA Expenses	24/25 NDCCA Budget	% of Total Budget
Legislative Relations	438.74	9,000.00	4.9%
Leg. Communications/Computer	0.00	20.00	0.0%
Legislative Printing/Copying	338.70	1,100.00	30.8%
Legislative Legal/Lobbying	27,627.49	35,000.00	78.9%
Commissioner Participation	330.16	600.00	55.0%
Subtotal	28,735.09	45,720.00	62.9%
GRAND TOTAL OF DIRECT EXPENSES	61,390.80	95,020.00	64.6%

SERVICE REPORT: County Tours August 2025

(Report submitted to the Board of Directors by Michelle.)

PROGRAM UPDATE:

- Of the four County Tours planned for 2025, two have been completed.
 - Cavalier, Pembina, Towner and Walsh Counties were visited in June.
 - Burke, Divide, Mountrail and Williams Counties were visited in July.

Due to election training in October, we are adjusting the remaining two County Tours. The schedule for the September Tour is listed below.

Tuesday, September 24

Sheridan County – 10:00 am CDT Arrival

McHenry County – 2:30 pm CDT Arrival

Wednesday, September 25

Eddy County – 8:00 am CDT Arrival

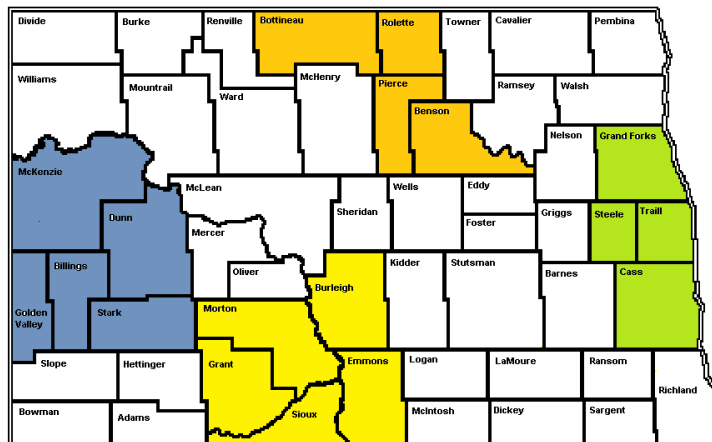
Foster County – 10:15 am CDT Arrival

Wells County – 2:00 pm CDT Arrival

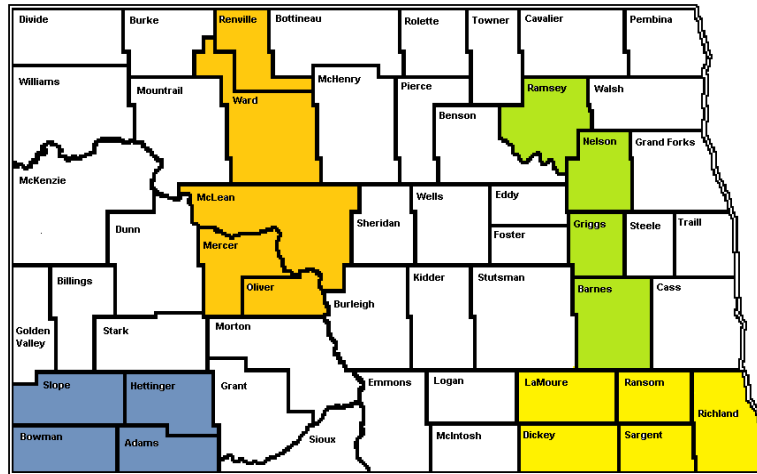
The fourth Tour to Kidder, Logan, McIntosh and Stutsman Counties will be conducted on October 15 and 16.

- Below are maps showing the counties to be visited in 2026 and 2027.

2026 County Tours – *Proposed*



2027 County Tours – *Proposed*



SERVICE REPORT: ACH Authorization
August 2025

We will be getting NDCCA Board members set up to receive their expense voucher reimbursements paid through automatic deposit. Following is the NDCCAACH Authorization Form that each of you will be asked to complete and return at the August 27th NDCCA Board meeting. You can complete the form ahead of the meeting or wait and complete the form provided at the meeting. ***Please Note: You are asked to attach a deposit slip from the account you selected for your reimbursements. Please remember to bring that deposit slip with to the meeting.***

Note to Stanley & Scott: As Ex-Officio members of the NDCCA Board, each of you should complete the form. I believe Stanley will be attending the meeting on August 27th and can complete it that day. Scott, you could complete the form and give it to me at the NDACo Board meeting on August 28th.

**ND COUNTY COMMISSIONERS ASSOCIATION
ACH AUTHORIZATION FORM**

This authorization form gives the ND County Commissioners Association (NDCCA) and your financial institution authority to deposit your remittals to your account. Please complete the form to begin Direct Deposit:

1. Select the type of account (checking or savings) that will be used to deposit your remittals.
2. Print your name, the name and location of the financial institution, and account information.
3. Please sign the form.
4. **Please attach a deposit slip** from the account you selected below with this form.

I authorize NDCCA and the financial institution listed below to initiate electronic credit entries, and if necessary, debit entries and adjustments for any credit entries in error to my account. This authority will remain in effect until I have cancelled it in writing.

Without limiting the generality of the foregoing provisions, the Financial Institution and/or NDCCA shall be excused from failing to act or delay in acting if such failure or delay is caused by legal constraint, interruption or transmission or communications facilities, equipment or software failure, emergency conditions or other circumstances beyond the Financial Institution and/or NDCCA control.

☐ Checking Account

☐ Savings Account

Board Member's Name (Printed)

Signature of Board Member

Financial Institution

City, State

Account Number

____ _
Transit Routing Number (ABA)