

**STANDING COMMITTEES
OF THE
NORTH DAKOTA COUNTY COMMISSIONERS ASSOCIATION**

_____ **COUNTY**

Please fill in your county's name above and the interested commissioner's name(s) on the lines below and mail or fax this form back to NDCCA President Hollekim by Tuesday, July 29, 2025.

Please mail to: **Joan Hollekim, NDCCA President**
 P.O. Box 877, Bismarck, ND 58502-0877
 Fax: 701-425-0830
 Email: ndccapresident@ndaco.org

Audit Committee: This committee historically conducts its business by means of a short meeting on the opening day (Sunday) of the annual conference but may meet virtually, if necessary. They are responsible for reviewing the financial records for the past year.

Nominating Committee: This committee prepares a slate of candidates for president, vice president, treasurer, and 2 or 3 vacant director positions on the Board. They also nominate NACo, WIR, and NDIRF Board candidates as these positions become vacant. Their business will be held virtually prior to the annual conference. A brief meeting during the conference may be necessary.

Resolutions Committee: This committee is charged with developing policy and position statements. In addition to the NDCCA President and Vice President who serve as chair and co-chair, the committee has one representative from each of the 8 regions in the state. The committee will meet virtually once or twice prior to the convention.

Additional NDCCA Committee – No appointments necessary

Legislative Committee: This committee serves for two years and is appointed after even-numbered-year annual meetings. The committee is responsible to provide on-going direction to NDACo staff regarding legislative issues and assist with lobbying efforts at the local level as well as interim committee participation. In addition to the current NDCCA Board of Directors, up to six additional members are appointed to serve on this committee. The committee meets prior to the legislative session and generally once during the session. However, virtual meetings are periodically held to generate consensus on emerging issues.

Constitution & By-Laws Committee: The NDCCA Board of Directors makes up this committee. They are responsible to receive and review all proposed amendments to the constitution and by-laws of the Association. Submittals are mailed to the committee members prior to the conference; and a virtual meeting is held, if necessary, prior to the annual meeting. A meeting at the conference may be necessary to finalize the committee's recommendations.